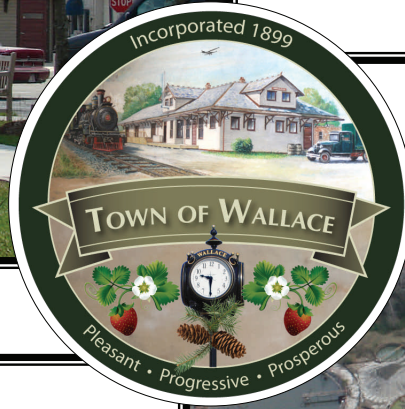

TOWN OF WALLACE, NORTH CAROLINA



FY 2011-2012 RECOMMENDED BUDGET



**PRESENTED TO THE
WALLACE TOWN COUNCIL
JUNE 8, 2011**



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Budgets & Financial Reports

Through the Town budget, the Mayor and Town Council determine the level of funding for Town operations and services, as well as funding for capital projects. The Town budget is adopted annually for the fiscal year beginning July 1 through June 30 in accordance with North Carolina General Statutes (G.S. 159-13), which require that the budget be balanced. In other words, total expenditures cannot exceed the amount of revenues and appropriated fund balance.

By State statute, the proposed budget must be delivered to the Mayor and Council no later than June 1st and adopted before July 1st. Budget workshops are held during May and June, and a public hearing is held so citizens can voice their questions and concerns about the proposed budget.

Copies of the [FY 2011-2012 proposed Budget](#) are available online for review or you may view a copy at the Town Clerk's office at Town Hall, 316 East Murray Street, or at the Public Library on Main Street.

The budget process begins in February when Finance staff prepares the Budget Manual, which gives departments guidance on submitting their requests. Finance then holds training sessions to provide additional guidance and assistance to key staff. In addition, members of the Finance staff are assigned as department liaisons to assist with budget preparation, answer questions, and help solve any problems arising during the process.

Once all requests are submitted to Finance, reviewed, and entered into the Town's financial system, the Town Manager, Finance Officer, and department liaisons meet with each department and division to discuss their needs. Revenue projections are also prepared, which determine how many of the departments' requests can be funded and how much must be cut from the budget. Once all decisions are made, Finance staff prepares the budget book and provides copies to Council and the Town Manager. Copies are also provided for public viewing in the Town Clerk's Office and the Thelma Dingus Bryant Library.

FY2011-2012 Budget

Reader's Guide

The budget begins with the Town Manager's Budget Message that contains key features of the budget as recommended by the Town Manager in conjunction with the Mayor and Town Council, including the property tax rate, the Mission, Vision and details on the FY 12 Goals adopted by the Town Council.

In accordance with the North Carolina General Statutes, the Town prepares and adopts the budget on the modified accrual basis of accounting, in which revenues are recorded when the amount becomes measurable, and expenditures are recorded when the liability is actually incurred. Enterprise funds are converted from the modified accrual basis of accounting to the accrual basis at year end for financial reporting purposes. In the accrual basis, revenues are recognized when they are earned and expenses are recognized when they are incurred.

The following chart summarizes when accrual and modified accrual are used for the basis of accounting and the basis of budgeting:

Fund	Basis of Budgeting	Basis of Reporting
General	Modified Accrual	Modified Accrual
Special Revenue	Modified Accrual	Modified Accrual
Enterprise	Modified Accrual	Accrual

The first section in the document, the Budget Ordinance, summarizes the total Town's budgeted revenue and expenditure as well as the significant operating funds: General Fund, Water/Sewer Fund, Water/Sewer Capital Project Fund, Solid Waste Fund and Stormwater Fund budgets. The Budget Summary section also includes a listing of the expenditure by fund. Each fund is categorized as either operating or capital project funds and reflects a gross amount as well as the net budget which is less transfers to other funds and prior years' appropriations. This section also includes a summary of Debt, Consolidated Undesignated Fund Balance and Authorized Positions Listing. The second section of the budget includes a Revenue Summary of all funds and shows the current year's (FY 11) amended budget levels as compared to the adopted FY 12 budget. Details follow this summary and are again identified by fund by category. This section also includes the Property Tax Analysis spanning ten years including the valuation, tax rate and percentage of taxes collected.

Executive Summary

The Town of Wallace 2011-12 proposed budget is conservative and represents a reduction in spending within the General Fund including Powell Bill funds. Said General Fund reduction in terms of real dollars is \$143,280 or 3.5 percent. However, in terms of overall spending the budget is increasing by 5.4 percent from current year expenses of \$6,051,587. This is due to the new debt and operational costs associated with the new 5.42 million gallon waste water treatment plant.

• General Fund	proposed \$3,910,000	Current Year \$4,053,280
• W/S Fund	proposed <u>\$2,468,391</u>	Current Year <u>\$1,998,307</u>
Total	\$6,378,391	\$6,051,587

The reductions in the general fund are across the Board with no new major paving projects and limited new capital spending.

- Capital Items proposed \$165,000 Current Year \$245,000

Certain increases in the budget are due to cost of living factors for example health insurance will be increasing by nearly ten percent from \$5,390 annually per employee to \$5,840 annually. With fifty employees on the payroll, this represents a total increase to the Town of \$22,500 annually. The budget also proposes a 1.5% cost of living increase for all Town employees this is done in part to keep pace with the increasing cost over several years of non existent cola's. The annual cost to the Town for said pay adjustment is approximately \$25,740. The increases in the water and sewer fund are due to the new waste water treatment plant and associated debt service payments plus increased operational costs.

The Town met in February to discuss a future strategic plan and laid out goals and objectives for the upcoming budget year. These prioritizations are laid out on pages 12 and 13 of the recommended budget. The top three priorities in terms were, new financial software, grouting of abandoned w/s lines along NC 41 and completing the new 5.42 million gallon waste water treatment plant. Other top priorities included expanding the Library and continued maintenance of streets and water lines. The latter is being accomplished in large part through the proposed repaving of Main Street and with grant funding the Town has been awarded through left over stimulus funds for an inflow and infiltration project in the Brown Street area. In terms of the library expansion, the Town is requesting partial grant funding to offset the estimated four to five hundred thousand dollar project of which \$200,000 is coming from

private donations. If successful with the grant and loan the Town would likely borrow the remaining funds estimated at less than \$300,000 using a twenty year 2.5% loan.

With the new budget also comes some restructuring of Public Works. To better utilize existing resources and provide Parks and Recreation with additional staffing the Landscaping and Maintenance Department has been moved under Parks and Recreation. The resources that now belong to each department can be shared in order to provide better service at a lower cost. To facilitate this transition, funds have been set aside for much needed improvements to the Parks and Recreation maintenance shed which will now be used to hold all the landscaping and maintenance equipment.

Water and Sewer

The other major component of the budget is the water and sewer or 30 fund. The budget for the water and sewer fund is \$2,468,390. This represents a \$470,083 increase from the current water and sewer fund budget of \$1,998,307. The water and sewer fund is considered an enterprise fund. In fairly simple terms, enterprise funds are accounts or a set of accounts intended to be operated in a self sustaining manner based on the charges for the service being delivered. One of the most difficult challenges associated with this budget is attempting to determine what the actual operational costs will be. One of the new expenses the Town will be taking on is the debt service cost for the new treatment plant. Said cost for the first year is \$443,742.

I believe the budget as proposed does reflect the goals and priorities of the Town and sets forth sound financial policies attempts to increase fund balance by reducing spending where feasible and not relying on other funds to cover expenses. The Town needs to improve in terms of minimizing audit findings and reversing the trend of declining fund balances. Doing so will take corrective action over time. This budget, while just one step, is in my opinion a very significant step in the right direction.

BUDGET MESSAGE

June 8, 2011

Dear Honorable Mayor Farrior and Council:

The FY 11-12 Recommended Budget is attached for your review and consideration. The future will be challenging for local government more so than it has ever been. Revenues are down or stagnant while expenses continue to go up. Unfunded mandates and growing demands from citizens are leaving local governments with fewer solutions to an ever expanding array of fiscal and ethical challenges. Should governments in an era of declining funds and growing uncertainty cut funding to programs that have long been mainstays and or considered to be the equivalent of moral government obligations? In certain instances this is no longer a potential dilemma but an economic certainty. The new reality is that local government must continue to try to do more with less and or eliminate or reduce non- vital services.

Unfortunately, we are experiencing a period of economic uncertainty with limited growth on the immediate horizon. Many citizens generally believe that government is very inefficient and wasteful. Our increasing costs conflict with the expectation or demand that taxes must not go up because taxes are always too high. If no one wants to pay more but everyone expects more while less is coming in then how do we meet community needs? The answer is unfortunately that we cannot and are not meeting all the needs, therefore, we must be selective in our allocation of scarce resources. In fact, one of the typical definitions used in textbooks regarding politics refers to the allocation of scarce resources. With grant monies being eliminated and state shared revenue decreasing we can be assured that resources will only become scarcer and the decisions we are faced with will become even more challenging.

The proposed budget sets the tone and course for a new direction in Wallace which will result in very positive changes for the Town despite challenging economic times. The budget proposes that the Council adopt new financial policies specifically in regard to fund balance and investments. Such policies are intended to provide direction and promote the fiscal well being of the Town. While the proposed budget is essentially a no frills budget it does fund those item that were agreed upon and considered critical needs when the Council met in February for a strategic planning retreat at the Wallace Woman's Club. Some of those critical items include, grouting the abandoned water and sewer lines underneath Main Street, ongoing maintenance of water and sewer infrastructure, upgrading the Town's financial software and expanding the library. The grouting of the abandoned line on Main Street is being done at an estimated cost of \$26,000. The grouting of the line will enable NCDOT to come in and resurface the road which is the top priority for our region. The Town was successful in obtaining a fairly significant amount of grant funding for sewer line rehabilitation which is

desperately needed in order to reduce inflow and infiltration. The grant is a fifty percent matching funds grant of which the Town would be responsible for \$125,000. There is no proposed property tax increase some user fees are proposed too increase in particular water and sewer rates will increase by six percent. There are no proposed changes to development fees. There are however new fees for rezoning and conditional use permits.

Of significance is the budgets lack of reliance on fund balance or other revenues to balance the general fund. In past years the Town has consistently been using fund balance or transferring funds from the water and sewer account or both as a means to balance the budget as opposed to reducing expenditures. This trend is one of the main reasons why fund balance has declined dramatically. The proposed general fund budget of \$3,910,000 reduces overall expenditures in the General fund by \$143,280 dollars from the FY10-11 adopted budget of \$4,053,280 or 3.5 percent. It is estimated that the Town, due in large part to the use of other funds to balance the General Fund, will likely see another decrease in the fund balance, however, said decrease will likely be less than \$50,000. The budget also includes a water and sewer enterprise fund of \$2,468,390. This is an increase of \$407,084 or 24% and it is due to significant increases in operational and debt service expenses associated with the new 5.42 million gallon waste water treatment plant which is projected to be in operation by September 2011. By far the most challenging element of this year's budget is attempting to estimate future expenses of the new plant.

The budget also calls for a 1.5 percent cost of living adjustment for all employees. The adjustment is proposed to keep pace with increased cost of living associated with higher gas prices which affects all retail and business costs. Our employees are our most important asset and they continue to do outstanding work. Several of our employees are paid just a few dollars above minimum wage. The cost for a 1.5 percent across the Board COLA would be less than \$30,000 and is less than one percent of the total budget. The Town is absorbing health care cost increases of about \$450.00 annually per employee and increase of roughly ten percent. The total annual increase would be approximately \$22,500. On a positive note the plan will be adding wellness benefits at no extra charge to the Town or employee. Standing behind the employees in these very tough economic times shows that we are committed to them and are doing all we can to continue to demonstrate our commitment to them even in the most challenging times.

Administration Finance and Planning

The administration budget shows a slight overall increase in expenditures which is explained by the inclusion of the new financial software as a \$26,000 capital cost within the budget. If such were not included the budget would actually be reduced especially considering higher salaries. The Administration Budget includes information technology costs of approximately \$50,000 which includes salary, benefits, operational and capital costs. Other salaries include Town Clerk, Town Manager and Finance Officer.

The Administration Department is responsible for the day to day management of the Town while ensuring that proper procedures and policy is followed in accordance with Council directives. A significant part of Administration function is personnel and financial management. The Town's financial software is out of date and cumbersome to work with so the proposed budget calls for new software that consists of modern windows based application called Citipak by Southern Software. In addition to expanding our capabilities, the new software is expected to save the Town money over time. Our current ICS system maintenance and support fees are in excess of \$11,000 annually. Southern software maintenance and support cost, should the Town change software systems would be round \$5,000 annually.

Buildings

The Building budget is a group of expenditure accounts that covers the cost of building maintenance and repair and related items. The Building budget is reduced by fourteen percent. In terms of real dollars that amount is \$12,214. Cuts are being made from savings gained on bidding out contracted services such as contracted cleaning and changing the scope of services. Additional reductions are being made by forgoing purchases of new furniture, reducing expenditures on departmental supplies and not painting the Council Chambers or doing other renovation work. Savings will also be had by reducing energy consumption in accordance with the energy audit that was completed March 2011. The building budget is managed by the Administration Department.

Non-Departmental

The non-departmental budget is a group of expenditure accounts that cannot be attributed to one particular department hence the name non-departmental. The budget is \$110,000. It consists of principal and interest payments on Town Hall addition and the Wallace Train Depot as well as payments to outside agencies such as Wallace 100 and the Wallace Chamber of Commerce. The non-departmental budget is reduced by nearly seventeen percent or \$22,232 from the current budget amount of 132,232. Expenses were reduced in large part due to completed pay off of the Trask House property.

Fire

The Wallace Fire Department Budget is \$282,000 with estimated offsetting revenues of approximately \$61,000. The budget is essentially unchanged percentage wise from the current 2010 -2011 budget year and as proposed is equivalent to seven percent of One new funding source is the county wide quarter cent sales tax. Said tax is expected to bring in anywhere from \$26,000 to \$32,000

annually. Sales tax is highly influenced by the economy and as such can vary quite a bit from year to year or quarter to quarter. Of note is nearly \$60,000 in proposed capital expenditures which includes thermal imaging cameras and a new cascade system among other things. The budget is essentially funded at the same level as last year and in general the department is very well equipped due to several upgrades and purchases from the current budget year in preparation for the NC Insurance rating exam. The Department has one full time paid fire fighter who serves as the Fire Administrator. As such he is also responsible for scheduling and conducting fire inspections. The department recently went through a rating exam and by all accounts performed very well. The Town should know in about a month or so if the insurance rating within Town limits will change. It is currently at a five and the goal was to reduce the rating to a four and thereby be one of only a select few Towns less than 5,000 in population with such a rating. No new fees are being proposed at this time.

Library

The Thelma Dingus Library has been in operation in its current location on 409 Main Street since the 1960's when the old BB&T bank donated the building to the Town. The library provides essential cultural and educational resources to Wallace and the surrounding region. The provision of internet and computer services to the public gives many who might otherwise not have the opportunity a chance to further their lives through better job placement and increased educational opportunities. The Library's budget of \$165,000 is very minimal and represents four percent of the total 3.9 million dollar budget. The Library does have expansion plans in the very near future and a commitment of \$200,000 from a private donor. The Town is currently seeking \$50,000 in grant funding to help offset the cost of the expansion which is expected to be in the neighborhood of \$450,000. The remaining funds (approximately \$200,000) would come in the form of a twenty year low interest loan from USDA.

Police

The Police Department consists of 18 sworn Law Enforcement Officers and 4 Telecommunications dispatch personnel. One of the larger departments of the Town, police department salaries and benefits total about \$870,000 which constitute about 80% of the department's \$1,064,750 budget. Said department budget figure represents approximately 28 percent of proposed General Fund revenues. The department did not request any new major capital expenditures for this year, however, a vehicle replacement schedule is recommended to start in 2012-13. In addition, it is recommended that the Town start using laptop computers in police vehicles. After several years the department is now fully staffed and has also added a canine unit which thus far has been very successful in assisting with drug investigations and other duties.

Powell Bill

The Town can expect about \$100,000 in Powell Bill revenue this past year we received just over \$99,000. The North Carolina League of Municipalities estimates that Powell Bill revenue may decline depending on gas prices which are very difficult to predict. However, that said local Powell Bill revenue amount is distributed by a certified determination of the mileage of municipally maintained streets often referred to as the Powell Bill map and the certified population which for Wallace is currently at 3880. The Town did not take on any new streets, however, with the certified population growth funds should increase slightly. In general, Powell Bill funds can be accrued over a period of years not to exceed ten. However, Town should be careful not to accrue funds for too long a period of time and it is recommended that a five year Powell Bill maintenance schedule be adopted based on critical need, pavement condition and priority as determined by Town Council. This year's budget calls for \$50,000 in Powell Bill expenditures all of which will be for street pavement maintenance. This will allow the Town do build back some fund balance and do a larger scale project, creating more economies of scale and potentially more competitive bidding. To avoid future audit findings Powell Bill expenses are limited in this and future projects to actual street maintenance, repair and construction costs thus avoiding previous problems of not having or providing proper documentation for salary expenditures.

Recreation

Recreational activities provide a critical foundation for providing a high quality of life in the Wallace area. This is particularly true since Duplin County does not provide any organized recreational activities. Organized recreational activity provides a healthy outlet for kids and adults leading to better physical and emotional well being. The proposed budget consists of \$400,000 set aside for recreation activities and another \$126,000 for landscaping services. The plan is to move landscaping services up under Parks and Recreation effective July 1 2011. This will enable the Town to better utilize equipment such as mowers, trailers and other associated tools while providing additional support for maintenance of athletic fields. However, to accommodate the extra equipment the maintenance building at Art Meyer field will be improved as needed to hold additional equipment. In addition, the budget calls for a new/used vehicle replacement for the Director whose vehicle has approximately 160,000 miles on it. The old department vehicle is proposed to be used as a Code Enforcement vehicle.

Sanitation

The Towns sanitation budget consists primarily of contracted services with Tons of Trash who provides the Town with commercial and residential trash and debris removal services. The total budget for sanitation is \$456,000 and there are no personnel costs. The contractor invoices the Town for 1116 residential accounts and over 200 commercial accounts. The proposed budgeted amount for said contracted services is \$450,000. Overall, the sanitation budget is being reduced by \$13,500 or 2.8 percent down from \$469,500. Recently, the Town agreed to renew the contract with Tons of Trash for three years with an annual one time increase of \$1,500 to cover increased costs associated with big trash day and white goods disposal. To cover the increase in these costs associated with residential pick up the Council agreed to increase monthly trash and yard waste disposal rates by twenty-five cents per month for a total of \$16.25. The increase will also help offset fuel surcharges which come into effect when fuel cost exceeds 3.25 per gallon with a maximum cap of 350.00 per month. A three year agreement will enable the Town to keep monthly rates where they are proposed for Wallace residents for the next three years.

Streets

The Streets Department budget is \$430,000 and consists of five employees. This is a decrease of over \$116,000 or twenty percent budget reduction. The budget is reduced in part due to shift in employees and in part due to reductions in capital spending. Two employees were moved from Streets and put into the Landscaping/Maintenance department that now will fall under Parks and Recreation. This accounts for about a \$68,000 reduction with other significant savings coming from a reduction in operational expenditures due in large part to fewer employees. Sixty-eight thousand dollars is set aside for storm drainage projects as needed. This amount is a reduction of approximately 14,000 from \$82,422 that was set aside for the current year. Considering the cost shifting within the proposed budget the actual street department reduction is around five percent or less.

Landscaping Maintenance and Code Enforcement

The increases in this budget are the result of a reallocation of resources. The decision to move this under Parks and Recreation was based on current needs in regard to ball field maintenance and a need to share and better use existing resources both human and capital. It also more equally divides up personnel among departments in order to provide greater supervision and focused direction. Under the proposed reorganization the Landscaping Maintenance crew would report to Ronnie Page. Code enforcement activities would also fall underneath recreation.

Tax

The Tax Department consists of one full time person that is Tax Collector, Kathy Hubbard. The budget amount of \$67,000 is essentially unchanged from the current adopted budget. The cost of the Tax Department budget represents less than two percent of the overall General Fund budget. However, from a collections standpoint the Tax Department bring in about 27% of the Towns annual general fund revenues. The Tax Department strives to improve efficiency in tax collections and utilizes the services of outside agencies when necessary to assist with collections. In addition, the department is responsible for mailing out privilege licenses and also serves as staff to utility billing and collection. Real and personal property tax account for approximately 28 percent of the Town's General fund revenue or 1.3 million dollars. The Tax Department works closely with Duplin County in record reconciliation, assessment matters, property designations and a host of other tax related matters in order to ensure that taxes are equitably applied and collected in the most diligent and fair manner as possible.

Revenues

On a positive note it appears that the worst of the great recession is behind us and the general economic outlook is brighter. However, economists caution that the economic recovery ahead is essentially a jobless recovery with only modest gains in GDP. This is due in large part to a stagnant non-existent housing market recovery thus far. The general school of thought is that until the housing market truly recovers then the national economy will be hard pressed to achieve significant economic gains. That said, we are fortunate in that we are in an area that has not been as dramatically affected by the housing downturn. In short, I believe that Wallace is in a good position to take advantage of an improving economy over time. The future economy is riddled with uncertainty. Most feel that if fuel prices stabilize and remain reasonable low then the recovery will gain strength. On the other hand, should energy costs go up significantly then the economic recovery could stall. All of this goes to show that while we are in a recovery mode we need to remain vigilant and aware that the recovery thus far is not a robust one and therefore looking ahead we should prepare accordingly.

One of the most important tasks in budgeting is forecasting revenues. Five year horizons are typical in revenue forecasting such data enables municipalities to better anticipate their ability to finance new capital projects and take on new debt service. This is something that the Administrative staff will be working on over the next few months as a supplement to the adopted budget. In addition, once the budget is adopted capital budget information will be taken from the various department budget requests in compiled into a five year Capital Improvement plan.

In closing, I would be remiss if I did not thank all the department Heads and staff for their assistance with this years budget. It was a different approach that I asked them to take that required more work and much more time. However, I feel as though the efforts we collectively made will produce significant benefit over time. Thank you all for your hard work and effort.

Respectfully Submitted,

Matthew S. Livingston
Town Manager

Wallace Retreat

Roles & Goals

Mayor

- ◆ Point Man for Town
- ◆ Consensus Builder
- ◆ Knowledgeable about Town
- ◆ Goal Seeker
- ◆ Integrity
- ◆ Open Minded
- ◆ Respectful
- ◆ Promote the Town

Council

- ◆ Read the Agenda Package Be Prepared
- ◆ Good Listeners
- ◆ Knowledgeable about Town Government
- ◆ Fiscal Responsibility
- ◆ Stewardship
- ◆ Integrity
- ◆ Diversity & Balanced
- ◆ Open Mindedness

Manager

- ◆ Integrity
- ◆ Decisive
- ◆ Prompt Response to Info
- ◆ Motivator
- ◆ Well Informed
- ◆ Good Listener
- ◆ Knowledgeable of Laws & Government
- ◆ Sense of Humor – Thick Skin
- ◆ Accessible – Visible
- ◆ Objective – Neutral

Emerging Issues and Capital Needs

Using a list-prioritization exercise, the following issues were identified and ranked by show of hands vote of the Mayor and Board (# of votes)

1. Rec. Dept. Facilities (1)
2. Finance – Accounting Software (5)
3. Police Cars/Radios
4. IT System Upgrade – Genesis – mgt of data (2)
5. Airport Capital Needs/Airport Water-Fire Protection (2)
6. Public Works I&I Project
7. Sanitation In House/Res. Only
8. Waterline Replacement
9. SCADA For Wells (1)
10. Fees vs. Tax Rate
11. Pay Class Personal Policy Update
12. Grouting NC 41 (5)

13. Complete WWTP ASAP (5)
14. Develop/Promote Business 117 Main Street (2)
15. Beautification Projects (1)
16. Police-Fire-Attorney Succession Plan (1)
17. Employee Retention Incentives (2)
18. Better Use of Public Facilities
19. Eliminate w/s Tap Fee In Town – Residential & Commercial (1)
20. Fast Forward Demo Sub Standard Structures (1)
21. Surveillance Cams on Town Buildings
22. M/R Streets, Lines, etc. (2)
23. Support WID Street Economic Development (1)
24. Develop Industrial Park Along CSX- RR
25. Library Completion Match EDA (3)
26. New Town Hall – Fire Department Facility
27. Aggressively Seek External Funds
28. More Attractive Open Space
29. Reuse of Old Waste Water Treatment Plant (1)
30. Privilege Tax
31. Salary Cola-Merit
32. Gray Water Land Application
33. River Landing Water Lines (2)

Priority List #

Top 5

2, 13, 12, 22, 25

Establish C.I.P. for each budget department to cover big ticket items.

Budget Cycle

FY 2011-12

2, 4 - 6, 8, 12 - 17, 19, 20 - 23, 25, 27 - 31, 33

FY 2012-13

1 - 2, 5 - 6, 8 - 9, 14 - 15, 20 - 23, 27 - 28

FY 2013-14

6, 8 - 9, 14 - 15, 20 - 24, 27 - 28, 32

FY 2014-15

3, 6, 8, 14 - 15, 20 - 23, 27 - 28

FY 2015-16 and +

6, 8, 14 - 15, 20 - 23, 26 - 28

(Note: The above numbers correspond with the previous page listing)

Town of Wallace
Proposed Annual Operating Budget Ordinance
Fiscal Year 2011-2012

BE IT ORDAINED by the Town Council of the Town of Wallace, North Carolina, that the following anticipated fund revenues and departmental expenditures, together with certain fees and charge schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town government and its activities for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

Summary

General Fund/Powell Bill Fund	3,910,000
Special Revenue Funds	-
Capital Project Funds	-
Enterprise Funds:	
Water/Sewer Fund	<u>2,468,390</u>
Total Annual Operating Budget Ordinance	6,378,390

Section 1: General Fund – Fund 10

Anticipated Revenues by Category:

Ad-Valorem Taxes	1,522,000
Local Option Sales Tax	650,000
Other Taxes & Licenses	242,150
Unrestricted Intergovernmental Revenues	263,300
Restricted Intergovernmental Revenues:	
Grants	180,000
Other	348,500
Permits & Fees	9,500
Sales & Services:	
Sanitation	550,000
Parks & Recreation	40,500
Investment Earnings	20,000
Miscellaneous:	
Rents	34,000
Other	50,050

Other Funding Sources	-
Fund Balance Appropriated	-
Total Revenues and other Financing Sources	3,910,000

Authorized Expenditures By Department:

General Government:	
Governing Board	87,000
Administration/IT	320,000
Public Safety:	
Fire	282,000
Police	1,064,750

Authorized Expenditures by Department: (cont'd)

Public Works:	
Building	76,500
Streets – Powell Bill	50,000
Sanitation	456,000
Parks and Recreation:	400,000
Landscaping/Maintenance/Code Enforcement	126,000
Non-Department/Debt Service	110,000
Other Financing Uses:	
Interfund transfers out	-

Total expenditures and other financing uses	3,910,000
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Section 2: Water and Sewer Fund – Fund 30

Anticipated Revenues by Category:

Operating Revenues	2,093,390
Non-Operating Revenues	250,000
Investment Earnings	-
Miscellaneous Revenue	125,000

Other Financing Sources:

Proceeds of debt issuance	-
Interfund transfers in	-
	-

Fund Balance Appropriated

Total revenues and other financing sources	2,468,390
--	-----------

Authorized Expenditures By Department:

Debt Service	443,741
Infrastructure Reimbursements	2,024,649
Miscellaneous	

Other Financing Uses:

Interfund transfers out	-
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Total expenditures and other financing uses	2,468,390
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Section 3: Grand Totals – All Funds

Revenues	6,378,390
Other Financing Sources:	
Operating Transfers in	-
Proceeds of debt issuance	-
Fund Balance Appropriated	-
Total revenues and other financing uses	6,378,390

Section 4: Levy of Taxes

There is hereby levied, for Fiscal year 2012, the following Ad Valorem Tax Rate per one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, 2011, in order to finance the foregoing applicable appropriations. This rate is based on an estimated assessed valuation of \$224,951,071.

General Fund	<u>\$ 0.56</u>
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Section 5: Fees and Charges

There is hereby established, for Fiscal Year 2012, a fee schedule as contained in this document.

Section 6: Restrictions on Budget Officer

The Budget Officer shall not have any authority to appropriate fund balance or to increase total appropriations. All interfund and interdepartmental transfers shall be accomplished only with specific advanced approval of the Town of Wallace. The Budget Officer shall not be authorized to charge expenditures against a contingency without advanced approval of the Town of Wallace.

Section 6: Special Authorization of the Budget Officer

- A. The Budget Officer shall be authorized to reallocate any appropriations within departments.
- B. The Budget Officer shall be authorized to execute interfund and interdepartmental transfers in emergency situations.
- C. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund, not to exceed 10 percent of the appropriated monies for the department whose allocation is needed.
- D. Notification of all transfers and budget amendments approved by the Budget Officer shall be made to the Town Council at its meeting following the transfer.

Section 7: Re-Appropriation of Funds Encumbered in Fiscal Year 2012

Operating funds encumbered on the financial records as of June 30, 2011 are hereby re-appropriated to Fiscal Year 2012.

Section 8: Classification and Pay Plan

The Budget Ordinance includes a cost of living raise of 1.5% for all Town officials and employees for Fiscal Year 2012.

Section 9: Expected Spending in Capital Projects and Improvements Fund

The Town's Capital Improvement Plan continues to become a more realistic guide and plan for municipal capital projects. The goal is to show more operational expenses more clearly in the General Fund and to show those infrequent but significant projects/activities together. During the Fiscal year 2012, projects and initiatives are expected to be active.

Section 10: Utilization of Budget Ordinance

This ordinance shall be the basis of the financial plan for the Town of Wallace municipal government during the 2011-2012 fiscal year. The Budget Officer shall administer the Annual Operating Budget and shall insure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

Section 11: Funding of the General Capital Reserve Fund

- A.** Following the delivery of the audited financial statements to the Town Council, the Finance Officer will calculate the fund balance available for appropriation in the General Fund (FBA). FBA is defined as the sum of cash and investments less the liabilities of the General Fund, less Reserve for Encumbrances at year end, and less any deferred revenues arising from cash receipts, e.g. prepaid taxes or grants received before earned. The Finance Officer will divide that amount by the sum of General Fund expenditures and General Fund transfers to other funds, less the proceeds of installment debt. If the resulting percentage is over 35% the Finance Officer will determine the difference between the FBA% and what the FBA would have been at 35%. That difference will be transferred to the General Capital Reserve Fund for future capital needs.
- B.** It shall be the policy of the Town to place the proceeds of the sale of assets and "windfall income", unbudgeted or unexpected revenue, from any source into the General Capital Reserve Fund for future capital needs when such amounts exceed \$100,000.
- C.** Transfers to the General Capital Reserve Fund shall be made on or before February 1 each year by the Finance Officer.

The Finance Officer shall establish and maintain all records, which are in consonance with this ordinance, and the appropriate state statutes of the State of North Carolina.

Adopted this the _____ day of June, 2011.

Charles C. Farrior, Mayor

Anna Godbold, Finance Officer

TOWN OF WALLACE

Purchasing Policy

07/01/11

The Town of Wallace will request quotes from local vendors whenever possible and a bidder's list, with sole sources, will be provided by each Department for reference.

Formal Bid Process

The Town of Wallace will utilize the most current N.C. State Treasurer's formal bidding process as described in Section 35 of their Purchasing Policy.

Informal Bid Process

Janitorial Services, Vehicle Maintenance and Equipment Maintenance:

In February of each year quotes from three (3) local vendors, if available, will be obtained for Council's consideration during the budget process.

All Other Professional Services: i.e., Engineering, Surveying, etc.

All services with a basic fee in excess of \$1,000 will be awarded based on a minimum of three (3) quotes, if available, from the bidder's list and/or other sources.

Equipment, Materials, Vehicles:

Costs in excess of \$5,000 will require three (3) quotes.

Costs in excess of \$20,000 will require the use of the formal bidding process.

N.C. State Contracts will be utilized if available through local vendors.

Banking Services:

Every three (3) years all local banks are requested to bid their services. The next bid will be awarded in December, 2011.

Auditor Services:

Contracts for auditing services are renewed annually.

Revenue Categories - General Fund - 06/01/11

Page 1 of 5

The following accounts have been categorized to aide in determining appropriate revenue availability for the General Fund.

Ad Valorem Taxes:**Account #**

1999 Ad Valorem Taxes	10-00-3010-000
1998 Ad Valorem Taxes	10-00-3010-010
1997 Ad Valorem Taxes	10-00-3010-020
1996 & Prior Ad Valorem Taxes	10-00-3010-030
2001 Ad Valorem Taxes	10-00-3010-199
2000 Ad Valorem Taxes	10-00-3010-200
2002 Ad Valorem Taxes	10-00-3010-201
2003 Ad Valorem Taxes	10-00-3010-203
2004 Ad Valorem Taxes	10-00-3010-204
2005 Ad Valorem Taxes	10-00-3010-205
2006 Ad Valorem Taxes	10-00-3010-206
2007 Ad Valorem Taxes	10-00-3010-207
2008 Ad Valorem Taxes	10-00-3010-208
2009 Ad Valorem Taxes	10-00-3010-209
2010 Ad Valorem Taxes	10-00-3010-210
2011 Ad Valorem Taxes	10-00-3010-211
Tax Discounts	10-00-3010-500
Tax Interest	10-00-3170-000

Local Option Sales Tax:

Sales Tax - Article 39	10-00-3410-000
Sales Tax - Article 40	10-00-3450-010
Sales Tax - Article 44	10-00-3450-030
Sales Tax - Article 42	10-00-3450-040
Hold Harmless Tax	10-00-3450-050
Solid Waste Disposal Tax	10-00-3450-060

Other Taxes & Licenses:

	<u>Account #</u>
Motor Vehicle Tax	10-00-3010-035
Town Auto License Tags	10-00-3190-000
Privilege License Taxes	10-00-3250-000
Pender County Fire Tax	10-10-3350-015
Utility Franchise Tax	10-00-3370-000
Beer & Wine Tax	10-00-3410-000
Gas Tax Refund	10-00-3670-020

Unrestricted Intergovernmental Revenues:

Airport Ckg-Fuel Sales	10-20-3020-020
ABC Revenues-General Fund	10-00-3470-010
ABC Revenues-Police Department	10-10-3470-020
Community Watch Revenue	10-00-3510-100

Restricted Intergovernmental Revenues:**Grants:**

Library-Ezra Keats Grant	10-80-1010-040
Urban Forestry Grant	10-00-1010-040
Water Resources Development Grant	10-00-1010-050
Depot DOT Enhancement	10-00-1010-070
Depot USDA Grant	10-00-1010-080
Depot DOT Rail Reserve Funds	10-00-1010-090
N.C. Storm Drainage Grant	10-30-3360-050
Police State Grants	10-10-3580-020
Bulletproof Vest Grants	10-10-3580-030
OJP Technology Grant	10-10-3580-060
COPS Equipment Grant	10-10-3580-070
COPS Salary Grant	10-10-3580-080
Duplin County Grants	10-80-3650-800
PARTF Grant Income	10-80-3650-801
PARTF Grant/Local Match	10-80-3650-900
Board of Education Contribution	10-80-3650-910
Airport DOT Grant	10-20-3840-000
DHS Fire Grant	10-10-3850-000
A/R-NCDOT Grant	10-20-1100-000
NC DOT Sidewalk Grant	10-20-3850-000
NCDOT Grant	10-20-3971-920
A/R-Storm Drain Grant	10-30-1100-000

Restricted Intergovernmental Revenues: (cont'd)**Account #**

Page 3 of 5

Memorial Fund - Library	10-80-1010-050
Memorial Building Fund - Library	10-80-1010-060
Private Contribution Depot	10-00-1010-055
Depot USDA Loan	10-00-1010-060
Friends of the Depot	10-00-1010-065
Memorial Plaza Donations	10-00-1010-100
Pender Contributions-Airport	10-20-3020-015
Women's Club Fire Claims	10-00-3340-000
Contributions to Fire Department	10-10-3350-011
2009 Fire Insurance Claims	10-10-3350-013
Railroad ROW Maint. Reimbursement	10-20-3350-035
DOT Street Sweeper Reimbursement	10-30-3350-045
Rural Development Storm Drain Fee	10-30-3360-046
Donations-Police Department	10-10-3580-040
Special Investigation Revenues	10-10-3580-050
Loan Proceeds-Fire Truck	10-10-3650-800
Loan Proceeds-Police Cars	10-10-3650-880
Depot Contributions	10-80-3650-870
Loan Proceeds-Trask Property	10-00-3650-850
Loan Proceeds-E&NR Street Drainage	10-00-3650-860
State Reimbursement-Underground Tanks	10-00-3650-870
Sale of Fixed Assets	10-00-3830-000
Loan Proceeds-Massey Ferguson	10-80-3970-001
Contributions to Train Depot	10-00-6600-951
WPD Ckg-Investigation Funds	10-10-1010-040
Installment Loan Proceeds	10-20-3840-010
Loan Proceeds	10-40-3970-090

Permits & Fees:

Court Costs & Fees	10-00-3510-000
Parking Fines/Wreck Reports	10-10-3520-000
Jail Fees	10-10-3580-000
Yearly Franchise Fee-Cable TV	10-00-3600-000
Planning/Zoning Fees	10-40-3610-000
Fire Inspection Fees	10-10-3620-000

Sales & Services:**Account #**

Page 4 of 5

Sanitation Revenues:

Interlocal Services	10-91-3110-300
Refuse Collection Fees	10-30-3590-000
Payment Garbage Containers	10-30-3590-010

Parks & Recreation Revenues:

Little League Revenue	10-80-3650-010
Day Camp	10-80-3650-020
Football	10-80-3650-030
Youth Basketball	10-80-3650-040
Baseball	10-80-3650-050
Soccer/Flag Football	10-80-3650-060
Tennis	10-80-3650-070
Youth Softball	10-80-3650-080
Non-Resident Fees	10-80-3650-090
Vending Concessions	10-80-3650-110
Concession Sales	10-80-3650-120
Park Improvements	10-80-3650-140
Adult Programs	10-80-3650-150
Cheerleading	10-80-3650-160
Special Events	10-80-3650-170
Playground Contributions	10-80-3650-180
Dobbins Park Contributions	10-80-3650-190
Contributions-Parks & Rec	10-80-3650-200
Football Fundraiser	10-80-3650-300
Basketball Fundraiser	10-80-3650-400
Baseball Fundraiser	10-80-3650-500
Softball Fundraiser	10-80-3650-550
Team Sponsorship	10-80-3650-600
Sign Sponsorship	10-80-3650-700

Investment Earnings:

Interest Earned-General Fund	10-00-3290-000
Invested Interest-General Fund	10-00-3290-010

Miscellaneous:**Account #**

Page 5 of 5

Rents:

Rent-Town Hall Facilities	10-00-3310-000
Rent-Recreational Facilities	10-80-3310-010
Rent-Airport Facilities	10-20-3310-030
Annual Lease-Cable TV Agrmt	10-00-3310-040
Tower Rent	10-00-3310-041
Campbell Center Rent	10-80-3650-100
Rental-Community Center	10-80-6200-241
Miscellaneous Revenues	10-00-3350-000
Fire-Miscellaneous Revenue	10-10-3350-012
Miscellaneous Revenue-Library	10-80-3350-020
Cash Over/Short	10-00-3360-000
Miscellaneous Revenue	10-80-3650-000
Capital Contributions	10-00-3670-022

Other Financing Sources:

Transfer from W/S Fund	10-91-3970-040
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Fund Balance Appropriated:

Fund Balance Appropriation	10-00-3800-000
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Proposed Master Fee Schedule



Town of Wallace Fees -

Page 1 of 5

Airport

		<u>Proposed</u>	<u>Approved</u>
Tie-Down	25.00/Mth	30.00/Month	
Hangar	50.00/Mth	60.00/Month	
Crop Dusting	100.00/Day/Plane	Same	

Fire

Inspections	50.00 per inspection	75 per Inspection	
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Library

Copies:			
Black&White	.25/page - .40/double-sided	.25/page - .50/double-sided	
Color	.50/page - .90/double-sided	.50/page - 1.00/double-sided	
Laminating:	.13/inch - Minimum 1.00	.13/inch - Minimum 1.00	
Fax	2.00/1st page, 1.00 thereafter	2.00/1st page, 1.00 thereafter	
Replacement Library Card	10.00	10.00	
Book Fine	.25/day	.25/day	
CD	2.00	2.00	

Parks & Rec

Insurance	7.00/Athlete	None	
In-Town:			
Registration Fee	25.00/Athlete	32.00/Athlete	
Additional Family Member/s	12.50/member	16.00/member	
Out-of-Town:			
Out-of-Town Fee	10.00/Athlete	None	
Registration Fee	25.00/Athlete	45.00/Athlete	
Additional Family Member/s	12.50/member	20.00/member	

Police**Parking/General:**

Parked Across Printed Lines

Current

15.00

Proposed

\$20

Approved

Parked in Prohibited Zone

15.00

\$20

Stopped, Standing, Parked in Roadway

25.00

\$30

Obstructing Driveway, Interseciton, Sidewalk

25.00

\$30

Stopped, Standing, Parked in Fire Hydrant Zone

25.00

\$30

All Other Parking Violations

25.00

\$30

Noise Ordinance Violation

25.00

\$50

Conducting Business Without Proper License

25.00

\$50

Disorderly Conduct

50.00

\$75

Wreck Reports

2.00

\$4

Fingerprinting

0.00

\$10

Animal - Leash Law:

First Offense

25.00

\$25

Second Offense

50.00

\$50

Third Offense

100.00

\$100

Parks & Recreation Violation:

Possession of Alcohol in Park

25.00

\$100

Drive Vehicle in Undesignated Area

15.00

\$20

Public Works**Water Tap Fees: (Installed by Town of Wallace)****Meter Size****In-Town****Out-of-Town**

3/4"

702.00

1,473.00

SAME

1"

790.00

1,657.00

SAME

1 1/2"

931.00

1,953.00

SAME

2"

1,229.00

2,577.00

SAME

3"

3,249.00

6,812.00

SAME

4"

4,830.00

10,128.00

SAME

6"

6,848.00

14,619.00

SAME

8"

8,427.00

17,673.00

SAME

Sewer Tap Fees: (Installed by Town of Wallace)**Lateral Size****In-Town****Out-of-Town**

4"

702.00

1,473.00

SAME

6"

747.00

1,566.00

SAME

Public Works (cont'd):

Note: ****Check with Public Works before using the following rates****

Water Tap Fees Installed by Contractor

<u>Meter Size</u>	<u>In-Town</u>	<u>Out-of-Town</u>
3/4"	386.00	1,142.00
1"	386.00	1,233.00
1 1/2"	386.00	1,380.00
2"	386.00	1,693.00
3"	571.00	4,198.00
4"	571.00	5,707.00
6"	702.00	8,144.00
8"	747.00	9,618.00

Sewer Tap Fees: (Installed by Contractor)

<u>Lateral Size</u>	<u>In-Town</u>	<u>Out-of-Town</u>
4"	386.00	1,142.00
6"	386.00	1,187.00

Impact Fees - In-Town & Out-of-Town

<u>Residential</u>	<u>Water</u>	<u>Sewer</u>	<u>Total</u>		
3/4"	1,462.00	2,049.00	3,511.00	SAME	
<u>Commerical/Industrial</u>					
1"	1,766.00	2,340.00	4,106.00	SAME	
1 1/2"	2,340.00	2,926.00	5,266.00	SAME	
2"	5,851.00	7,022.00	12,873.00	SAME	
3"	8,192.00	9,365.00	17,557.00	SAME	
4"	10,535.00	11,705.00	22,240.00	SAME	
6"	14,632.00	14,632.00	29,264.00	SAME	
8"	19,509.00	19,509.00	39,018.00	SAME	

Radio Read Meter Charge:

3/4" 180.00

(Pricing for Larger Meters - Contact Public Works)

ProposedApproved

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

SAME

Public Works (cont'd):

Proposed

Approved

In-Town:

Monthly Water Rates

<u>Meter Size</u>	<u>Base Charge</u>	<u>/1,000 Gals</u>
3/4"	11.67	0.29
1"	30.90	0.29
1 1/2"	61.80	0.34
2"	97.85	0.34
3"	185.40	0.34
4"	308.00	0.34
6"	616.00	0.34
8"	1,110.00	0.34

Monthly Sewer Rates

<u>Meter Size</u>	<u>Base Charge</u>	<u>/1,000 Gals</u>
3/4"	18.21	2.27
1"	44.80	2.27
1 1/2"	89.10	2.27
2"	142.00	2.27
3"	266.00	2.27
4"	329.00	2.27
6"	473.00	2.27
8"	492.00	2.27

1.00/water/3.00/sewer

Out-of-Town

Monthly Water Rates

<u>Meter Size</u>	<u>Base Charge</u>	<u>/1,000 Gals</u>
3/4"	19.09	0.43
1"	48.95	0.43
1 1/2"	96.77	0.95
2"	154.44	0.95
3"	292.00	0.95
4"	485.00	0.95
6"	970.00	0.95
8"	1,745.28	0.95

Monthly Sewer Rates

<u>Meter Size</u>	<u>Base Charge</u>	<u>/1,000 Gals</u>
3/4"	27.81	3.57
1"	70.20	3.57
1 1/2"	139.00	3.57
2"	222.00	3.57
3"	418.00	3.57
4"	517.00	3.57
6"	774.00	3.57

1.50/water/4.50/sewer

Municipal Bulk Water Rate: 1.67/1,000 Gals.

Municipal Bulk Sewer Rate: 2.52/1,000 Gals.

Duplin County Sewer Rate: 2.38/1,000 Gals.

1.75/1000

1.67/1000

2.50/1000

2.52/1000

2.50/1000

2.52/1000

Zoning

Sign Application	25.00
Zoning Permit	65.00
Rezoning Permit	0.00
Conditional Use Permit	0.00
Historic District Application (Appropriateness)	40.00
Annexation Request	65.00

\$30.00

\$65.00

\$200.00

\$225.00

\$50.00

\$200.00

Town of Wallace Rentals

Page 5 of 5

		<u>Proposed</u>	<u>Approved</u>
Campbell Building:			
Monday-Thursday	20.00/Hour	25.00/Hour	
Saturday	550.00/Day	600.00/day	
Depot: (contract is tentative)			
Refundable Deposit	150.00	No Change	
Warehouse	250.00 for four hours	No Change	
Shed and Bathrooms	250.00 for four hours	No Change	
Shed, Warehouse, Bathrooms	350.00 for four hours	No Change	
Tour Package	100.00 for one hour	No Change	
Town Hall Building:			
DMV Office:			
Monday-Friday	100.00/Month	150.00/Month	
EMS Building:			
Monday-Sunday	350.00/Month	400.00/Month	
Clement Park:			
Old School Building:			
Monday-Sunday	100.00/Month	150.00/Month	
Women's Club:			
Monday-Thursday:			
Five Hours	50.00	25/hr/100/per day	
Refundable Deposit	25.00	25	
Friday-Sunday: (frequent renters)			
Per Day	250.00		
Refundable Deposit	150.00	No Change	
Friday-Sunday: (occasional renters)			
Per Day	400.00		
Refundable Deposit	200.00	No Change	
Harvest Time Church (special rate):			
Sunday Only	100.00		
No Deposit			

RESERVED

RESERVED

RESERVED

RESERVED

RESERVED

RESERVED

RESERVED

RESERVED

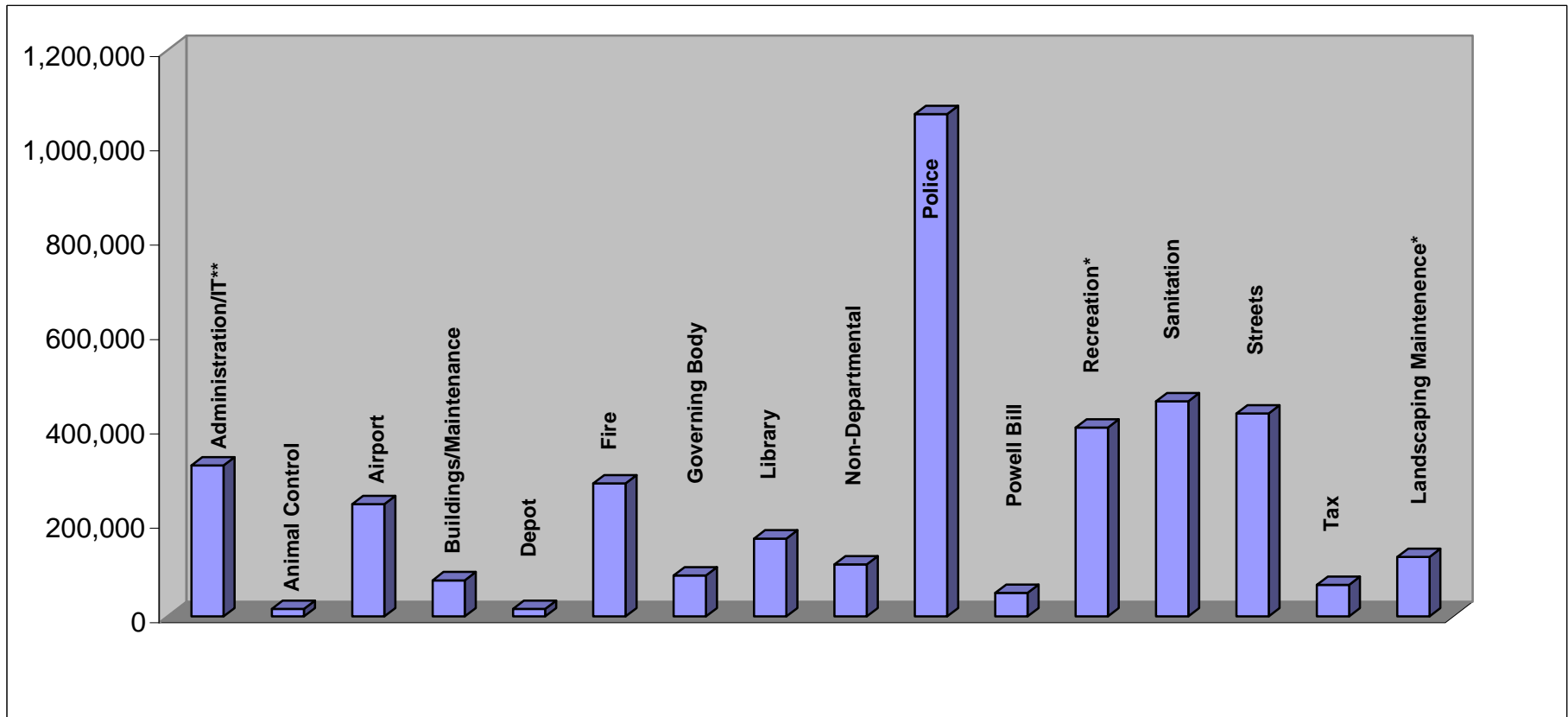
	<u>Approved 2010-11</u>	<u>Requested 11-12</u>	<u>Recommended 11-12</u>	<u>Change</u>
Administration/IT**	295,344	340,000	320,000	8.1
Animal Control	17,292	16,989	16,000	(-7)
Airport	237,347	246,585	238,000	0.0
Buildings/Maintenance	88,714	76,500	76,500	(-14)
Depot	15,176	16,000	15,750	(-4)
Fire	281,183	287,137	282,000	0.0
Governing Body	90,230	90,000	87,000	(-3.5)
Library	171,028	165,000	165,000	(-3.5)
Non-Departmental	132,232	110,000	110,000	(-16.8)
Police	1,045,874	1,083,391	1,064,750	1.8
Powell Bill	140,500	147,035	50,000	(-64)
Recreation*	410,657	408,864	400,000	(-2.5)
Sanitation	469,500	461,000	456,000	(-2.8)
Streets	546,993	463,951	430,000	(-21)
Tax	67,126	71,735	67,000	0.0
Landscaping Maintenance*	44,084	40,000	126,000	185.0
	4,053,280	4,024,187	3,904,000	
Less Tax Discounts			<u>6000</u>	
			3,910,000	

**Cost includes new financial software or there would be a decrease in recommended budget

* Increase due to shifting two employees and associated costs into budget from Streets Department

Budget Expenses per Department

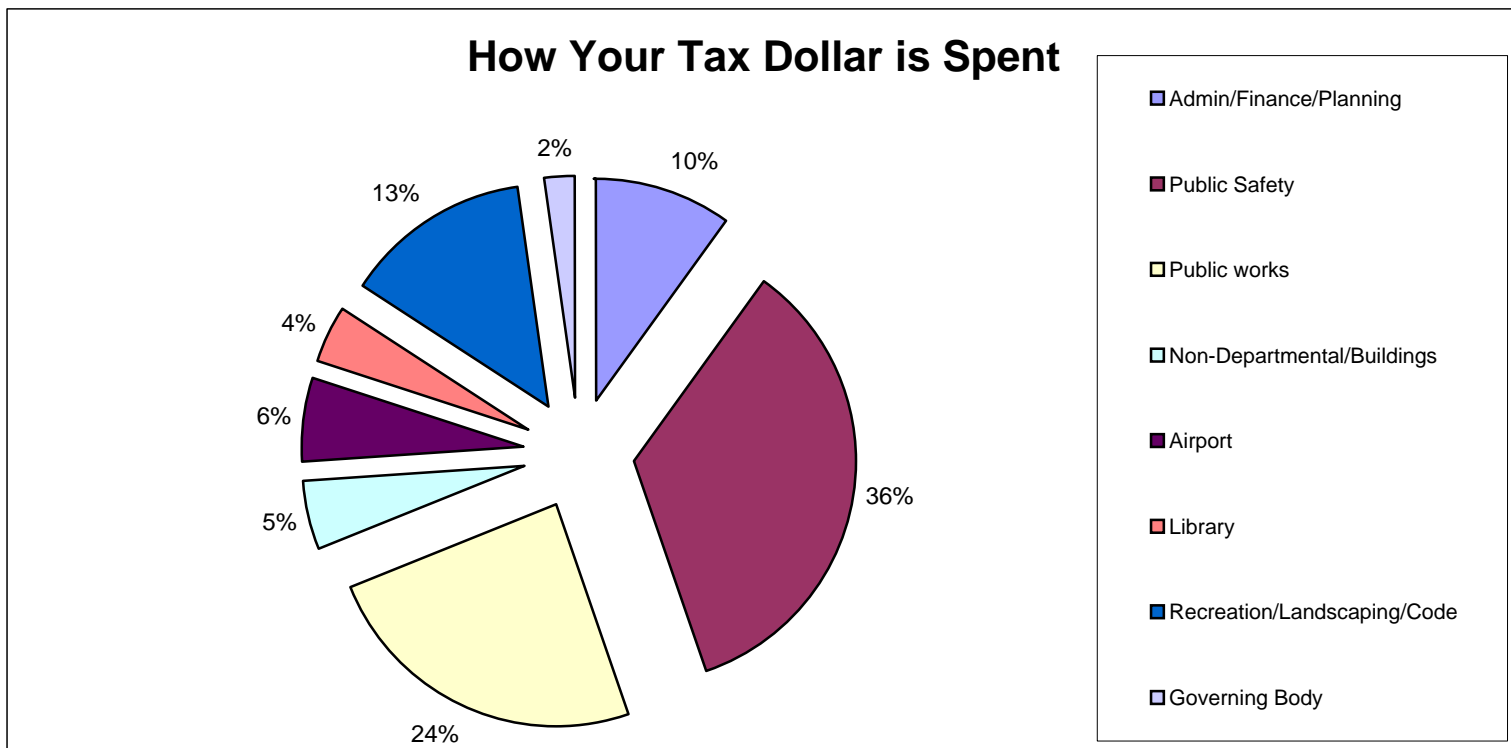
Administration/IT**	320,000	Library	\$165,000	Tax	\$67,000
Animal Control	16,000	Non-Departmental	\$110,000	Landscaping	\$126,000
Airport	238,000	Police	\$1,064,750		
Buildings/Maintenance	76,500	Powell Bill	\$50,000	TOTAL	\$3,910,000
Depot	15,750	Recreation	\$400,000		
Fire	282,000	Sanitation	\$456,000		
Governing Body	87,000	Streets	\$430,000		



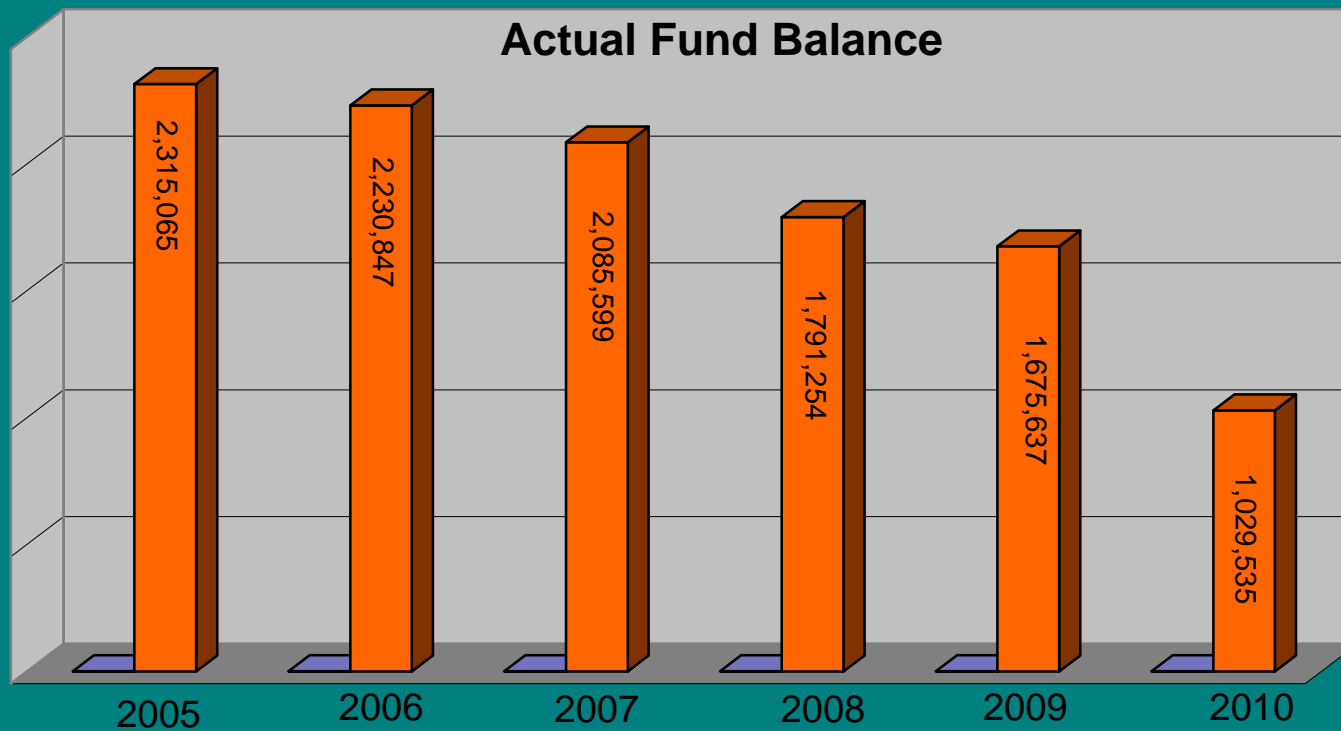
Department/Expenditure Area 2011-12 proposed \$

Admin/Finance/Planning	\$387,000
Public Safety	\$1,362,750
Public works	\$936,000
Non-Departmental/Buildings	\$202,250
Airport	\$238,000
Library	\$165,000
Recreation/Landscaping/Code	\$526,000
Governing Body	\$87,000

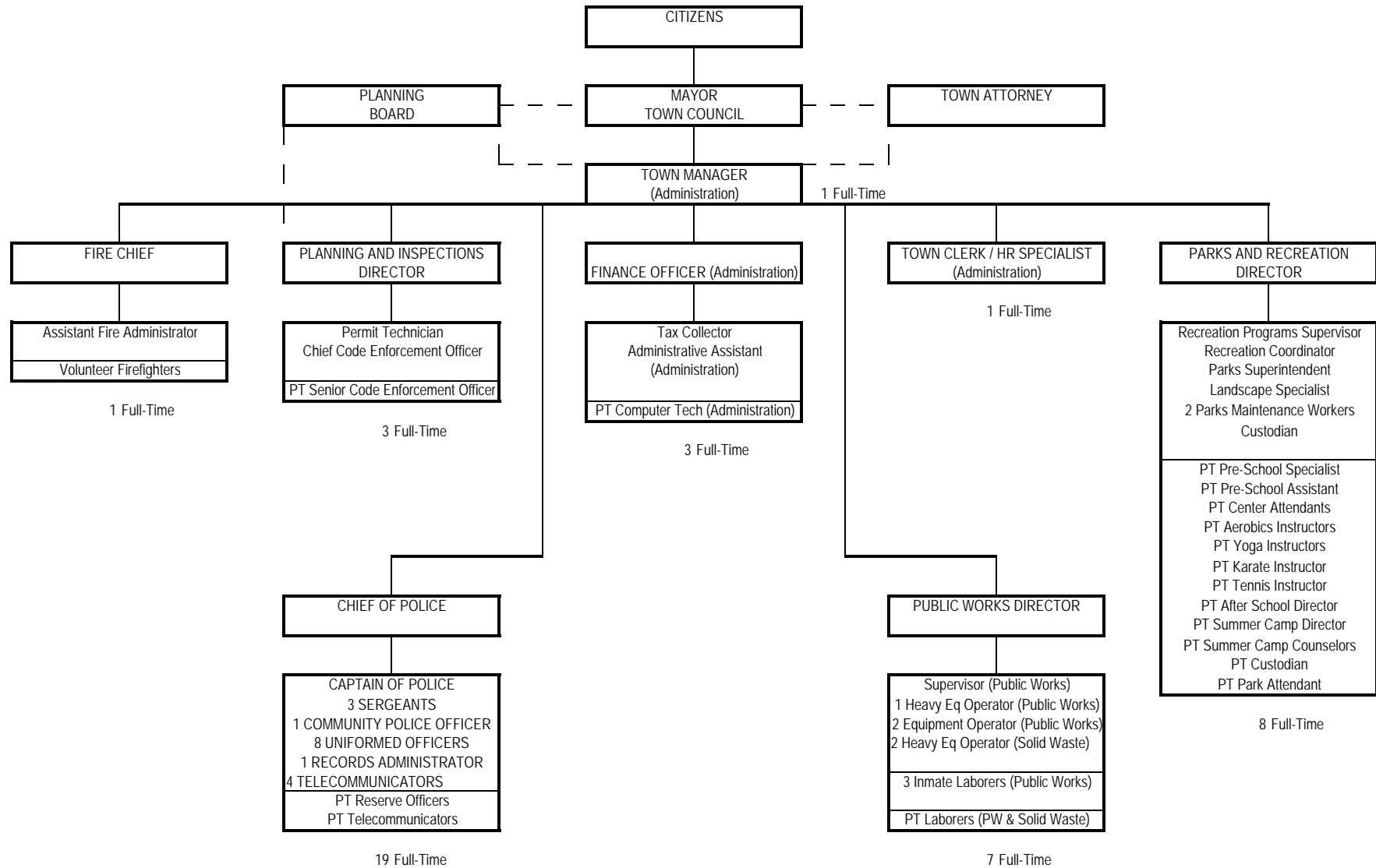
It is recommended that we send this chart out with our water bill mailing



Year	Actual Fund Balance	Fund Balance Percentage
2005	2,315,065	75
2006	2,230,847	50
2007	2,085,599	52
2008	1,791,254	48
2009	1,675,637	44
2010	1,029,535	25



**TOWN OF WALLACE
ORGANIZATION CHART
FY 2011-12 RECOMMENDED BUDGET**



TOTAL POSITIONS
43 Full-Time

Administration Department 2011-2012 Budget

The Administration Department budget is comprised of four personnel, the Town Manager, the Town Clerk, the Finance Officer, and Part-Time Information Technology services. The department's central duty is to manage the day to day operations and affairs of the Town in accordance with Town policy. Another responsibility of the department is to provide accurate and consistent communication between the Town Council and the citizenry of Wallace. Administration is responsible for developing and maintaining all financial resources and technological services required to operate each department and to assure that quality services are provided. In addition, the department is charged with carrying out all the directions, orders and policy initiatives of the Mayor and Town Council while assisting in developing and researching policy as needed.



A new Southern Software system is being recommended that will save on annual costs and provide an array of new technological services for the departments. The software will greatly expand the Town's ability to analyze financial data provide more meaningful reports all through an easier more user friendly windows based platform. No other major purchases are being requested. The eight percent increase from FY2010-2011 adopted Administration budget is due to the purchase and implementation of the new financial software. Taking out the costs for the financial software the budget amount would be reduced. The goals and objectives of the Administration Department align with that of council with the three biggest objectives being the opening of the new treatment plant, implementing the new financial software, economic revitalization and infrastructure maintenance. Other goals include the re-paving of maintain street, reducing audit findings and increasing fund balance. Tax and utility collections is priority for the new budget year and record retention and storage is being implemented.

TOWN OF WALLACE FY 2011-12 BUDGET REQUEST WORKSHEETS

Instructions

1. Each portion of a department's budget request is included on a separate MS Excel Worksheet as indicated on the tabs below.
2. Review "Org Chart" first and make any necessary changes to the information for your department.
3. Enter requested salaries for department personnel in "Salary Details". The bottom line for the salaries will automatically be inserted into the "Line Items" worksheet. Please change position titles and employee names as appropriate. If you are requesting a new position, please insert a line and indicate the title and requested salary. Use "New Position" in the Name column.
4. Enter requested capital outlay items in "Capital Outlay Details". The bottom line for capital outlay items WILL NOT be inserted into the "Line Items" worksheet, and you must insert these numbers manually into the correct capital outlay line item in the "Line Items" worksheet. Insert additional rows if necessary to include additional items.
5. Enter FY 10-11 Projected amounts in the appropriate column in the "Line Items" worksheet. Please note that category subtotals and bottom line totals will be automatically calculated for you and will be inserted in to the appropriate cell in the "Summary Pages" worksheet.
6. Enter FY 11-12 Requested amounts in the appropriate column in the "Line Items" worksheet. Please note that category subtotals and bottom line totals will be automatically calculated for you and will be inserted in to the appropriate cell in the "Summary Pages" worksheet.
7. Enter FY 10-11 Projected amounts in the appropriate column in the "Revenue Details" worksheet. Please note that totals will be automatically inserted into the appropriate cell in the "Summary Pages" worksheet.
8. Enter FY 11-12 Recommended Budget amounts in the appropriate column in the "Revenue Details" worksheet. Please note that totals will be automatically inserted into the appropriate cell in the "Summary Pages" worksheet.
9. Please complete the Services Provided section of the "Summary Pages" worksheet.
10. Please complete the FY 10-11 Department Goals section of the "Summary Pages" worksheet. Please give these goals serious thought as the attainment of these goals will be one component of department head performance evaluations.
11. You do not have to complete any information in the Budget Information section, as this information should automatically be inserted after other worksheets are completed.
12. Please complete the FY 10-11 Budget Notes section of the "Summary Pages" worksheet. Use this section to highlight any significant items in your budget request that deserve special attention.
13. Please complete the Service Statistics / Goals section of the "Summary Pages" worksheet. Please make sure the data inserted in each column here is accurate. Please add additional Indicators as desired and/or helpful.
14. Please complete the Authorized Position Details section of the "Summary Pages" worksheet. Please note that the totals will be automatically be inserted into the Budget Information section above.
15. Use the "Fee Schedule" worksheet to indicate any recommended increases / decreases in fees relevant to your department's operations. Please make sure that revenue estimates are consistent with the recommended increase / decrease in fees included on this worksheet.
16. Update the "Major Capital Replacement" worksheet to indicate when vehicles and capital equipment valued at more than \$5,000 should be replaced.
17. Save this MS Excel file and email it back to Matt Livingston and Jackie Nicholson by March 23. Also, print hard copies of all worksheets and submit two sets (one to Matt Livingston and one to Jackie Nicholson) by March 23.

ADMINISTRATION DEPARTMENT

SERVICES PROVIDED

Customer/Department Services
 Financial/Budget/Audit Reporting
 Notary Public Services
 Council Reporting/Agendas
 Human Resources
 Implement policies and goals of Mayor and Council

FY 11-12 DEPARTMENT GOALS

Increase Employee Training/Skills
 Update Ordinances/Policy Standards
 Maximize Utility Collections
 Promote Economic Development/Planning Department
 Maintain Security/Confidentiality
 Develop Water and sewer allocation policy
 Start new regional waste water plant by September
 Improve financial policies on fund balances and investments

BUDGET INFORMATION

	<u>FY 09-10 Actual</u>	<u>FY 10-11 Actual</u>	<u>FY 10-11 Projected</u>	<u>FY 11-12 Request</u>	<u>FY 11-12 Recommended</u>	<u>FY 11-12 Approved</u>
<u>Expenditure Category</u>						
Salaries			187,873	191,227	191,000	
Benefits			37,000	37,000	41,500	
Operating			99,402	75,100	61,500	
Capital Outlay			-	20,000	26,000	
TOTAL			324,275	323,327	320,000	
<u>Offsetting Revenues</u>						
None	-	-	-	-		
TOTAL			-	-		
<u>Revenues Required</u>			324,275	323,327	320,000	
<u>Total Authorized Positions</u>						
Full-Time	4	4	4	4	4	

ADMINISTRATION DEPARTMENT

AUTHORIZED POSITION DETAILS

	<u>Original FY 09-10 Budget</u>	<u>Amended FY 09-10 Budget</u>	<u>FY 09-10 Projected</u>	<u>FY 10-11 Request</u>	<u>FY 10-11 Recommended</u>	<u>FY 10-11 Approved</u>
<u>Full-Time</u>						
Town Manager	1	1	1	1	-	-
Town Clerk	1	1	1	1	-	-
Finance Officer	1	1	1	1	-	-
Part-Time IT	1	1	1	1		
TOTAL	4	4	4	4	-	-

ADMINISTRATION/IT DEPARTMENT

LINE ITEM DETAILS

	2010-11 <u>BUDGET</u>	2010-11 ACTUAL <u>Thru 03-31-11</u>	TOTAL PROJECTED <u>THRU 06-30-11</u>	TOTAL ESTIMATED <u>FY 2010-11</u>	Requested FY11-12 <u>Budget</u>	Recommended FY11-12 <u>Budget</u>	Approved FY11-12 <u>Budget</u>
SALARIES/FULL TIME	148,470	143,279	187,873	187,873	191,000		
SUBTOTAL SALARIES	148,470	143,279	187,873	187,873	191,000		
FICA EXPENSE	11,358	9,764	13,050	13,050	13,050		
HEALTH INSURANCE	16,754	8,903	12,500	12,500	17,000		
RETIREMENT	9,428	7,929	9,900	9,900	9,900		
401 (K) CONTRIBUTIONS	1,485	1,249	1,550	1,550	1,550		
Subtotal Benefits	39,025	27,845	37,000	37,000	41,500		
COMPUTER MAINT/ SUPPORT	1,500	895	895	895	1,000		
PROFESSIONAL SERVICES	10,000	9,924	10,000	10,000	1,500		
TELEPHONE/POSTAGE	9,000	7,320	9,500	9,500	7,000		
TRAVEL, SEMINAR, MEETINGS	2,000	1,998	2,800	2,800	4,000		
MAINT/REPAIR-EQUIPMENT	1,000	253	500	500	1,000		
MAINT/REPAIR-VEHICLES	1,000	3	200	200	500		
COMPUTER SUPPORT FEES	11,100	8,325	11,200	11,200	4,000		
WEBSITE EXPENSES	12,000	11,804	12,000	12,000	4,000		
ROBINSON PROPERTY	500	1,432	1,435	1,435	0		
STRAWBERRY FESTIVAL EXPENSES	0	243	1,500	1,500	1,000		
ADVERTISING	2,500	1,458	1,500	1,500	1,500		
AUTO SUPPLIES	1,500	512	1,000	1,000	1,000		
DEPARTMENT SUPPLIES	14,000	14,722	17,500	17,500	9,000		
CONTRACTED SERVICES	1,310	815	1,000	1,000	1,200		
DUES & SUBSCRIPTIONS	190	176	200	200	600		
GENERAL INSURANCE	8,677	8,292	8,700	8,700	8,100		
MISCELLANEOUS EXPENSES	1,200	726	1,100	1,100	1,100		
MISC ENHANCEMENT EXP	12,372	12,372	12,372	12,372	9,000		
COPIER LEASE	4,500	4,785	6,000	6,000	6,000		
Subtotal Operating	94,349	86,055	99,402	99,402	61,500		
CAPITAL OUTLAY-EQUIPMENT	13,500	0	0	0	26,000		
Subtotal Capital Outlay					26,000		
TOTAL	295,344	257,178	324,275	324,275	320,000		

Included IT expenses of \$37,480

ADMINISTRATION DEPARTMENT**5 YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM****PLANNED EXPENDITURES**

<u>Planned Expenditures</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>
Computers (7)	1,200	2,400	2,400	1,200	1,200
Office Furniture (4) Finance Ofc, Front Ofc	-	4,000	4,000		
FMS Software/Server/Cash Register	24,800				
Administration Vehicle	-	15,000			
Total	26,000	21,400	6,400	1,200	1,200

5 YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM**SUGGESTED REVENUE SOURCES**

<u>Suggested Revenue Sources</u>	<u>Revenue Source</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>
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As natural revenue growth occurs
and savings from efficiencies in
operations

ADMINISTRATION Department

CAPITAL OUTLAY DETAILS

<u>Item</u>	Requested			Manager			Manager			Approved		
	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Administration Vehicle	1	-	-	-	-	-	-	-	-	-	-	-
FMS Software	1	20,000	20,000	1	20,000	20,000	-	-	-	-	-	-
FMS Server	1	3,500	3,500	1	3,000	3,000	-	-	-	-	-	-
Cash Register	1	2,500	2,500	1	2,000	2,000	-	-	-	-	-	-
New Computer	-	-	-	1	1,000	1,000	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL		26,000	26,000			26,000						-

ADMINISTRATION DEPARTMENT

MAJOR CAPITAL REPLACEMENT SCHEDULE

FY 2011-2012 FY 2012-2013 FY2013-2014 FY2014-2015 FY2015-2016

Administration Vehicle	-	15,000		
FMS Software/Server/Cash Register	24,800			
Office Furniture		4,000		
New Computers	<u>1,200</u>	<u>2,400</u>	\$	<u>3,000</u>
Total	26,000	21,400	\$	3,000

HENDERSON FIELD 2011-2012 BUDGET REVIEW

Our budget for the new year reflects some small increases in some line items, but also has had some items reduced and eliminated all together. Our terminal building and fuel system has had very few repairs and problems this past year. The elimination of the NDB system, which was an antiquated system, will save us monies. The continued movement of aircraft to Henderson Field has and will increase our revenue base. The activity at this airport from the Wilmington area is very promising to our growth. The recent meeting with NC DOT , Aviation Division revealed some new avenues to expand our ramp due to the number of aircraft being based here at Henderson Field.



Our budget is maintainable with a foundation to continue to expand this small town airport into a economic element of the future. The future extension of our runway is being fine tuned to be ready for any and all future businesses to located at Henderson Field Airport. I see a very positive year ahead for the airport and the surrounding areas.

HENDERSON FIELD AIRPORT

SERVICES PROVIDED

Economic Development
Area Familiarization
Landing Field airplane storage
Refueling and Repair
Flight Instruction

FY 11-12 DEPARTMENT GOALS

Land Acquisition
Improve Airport image paint and spruce up
Get additional Grant Funds
Broaden Scope of airport
Promote economic development

BUDGET INFORMATION

	<u>FY 09-10 Actual</u>	<u>FY 10-11 Actual</u>	<u>FY 10-11 Projected</u>	<u>FY 11-12 Request</u>	<u>FY 11-12 Recommended</u>	<u>FY 11-12 Approved</u>
<u>Expenditure Category</u>						
Salaries				30,452		
Benefits				2,330		
Operating				205,218		
Capital Outlay				-		
TOTAL				238,000		
<u>Offsetting Revenues</u>						
FAA Grant				150,000		
Rental and other fees				18,000		
Pender County Contribution				30,000		
Fuel Sales				165,000		
TOTAL				363,000	-	-
<u>Revenues Required</u>				(125,000)	-	-
<u>Total Authorized Positions</u>						
Full-Time	1	1	1	1		
Part Time				1		

HENDERSON FIELD

AUTHORIZED POSITION DETAILS

	<u>Original FY 09-10 Budget</u>	<u>Amended FY 09-10 Budget</u>	<u>FY 09-10 Projected</u>	<u>FY 11-12 Request</u>	<u>FY 10-11 Recommended</u>	<u>FY 10-11 Approved</u>
<u>Full-Time</u>						
Fixed Base Operator	1	1	1	1	-	-
Part Time Line Attendent				1		
TOTAL	1	1	1	2	-	-

HENDERSON FIELD AIRPORT

LINE ITEM DETAILS

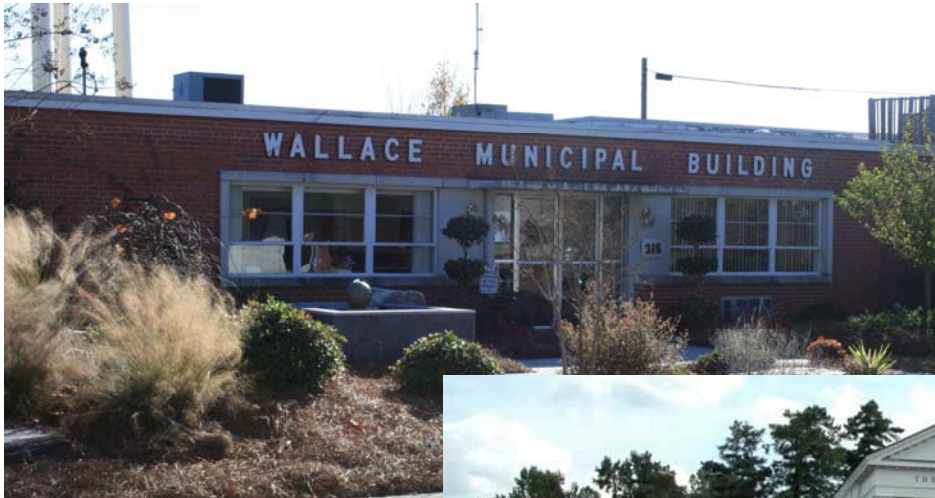
	2010-11 <u>BUDGET</u>	2010-11 ACTUAL Thru 05-15-11	TOTAL PROJECTED THRU 06-30-11	TOTAL ESTIMATED FY 2010-11	Requested FY11-12 <u>Budget</u>	Recommended FY11-12 <u>Budget</u>	Approved FY11-12 <u>Budget</u>
SALARIES/FULL TIME	30,452.00	16,071.00	20,000.00	20,000.00	30,452.00	-	-
FICA EXPENSE	2,330.00	1,230.00	1,530.00	1,530.00	2,330.00	-	-
SUBTOTAL SALARIES	30,452.00	16,071.00	20,000.00	20,000.00	32,782.00		
HEALTH INSURANCE							
RETIREMENT							
401 (K) CONTRIBUTIONS							
Subtotal Salary & Benefits	10,702.00	17,301.00	21,530.00	21,530.00	32,782.00		
UTILITIES	3,500.00	3,822.00	4,200.00	4,200.00	4,000.00		
TELEPHONE / POSTAGE	2,900.00	1,604.56	534.85	2,139.41	1,000.00		
MAINTAINENCE FACILITY	1,000.00	0.00	0.00	1,000.00	1,000.00		
MAINTAINENCE EQUIPMENT	2,200.00	958.03	319.34	1,277.37	3,000.00		
TRAVEL	1,000.00	632.00	700.00	800.00	1,000.00		
AUTO MAINTENANCE	1,000.00	576.00	745.00	1,000.00	500.00		
DEPARTMENT SUPPLIES	2,200.00	1,329.64	443.21	1,772.85	1,800.00		
GENERAL INSURANCE	4,621.00	4,450.16	1,483.39	5,933.55	16,000.00		
FUEL FOR RESALE	156,859.00	156,096.00	161,000.00	161,000.00	165,000.00		
MISCELLANEOUS EXPENSES	2,600.00	2,090.00	696.66	2,786.66	518.00		
DEBT SERVICE EQ PRINC	10,100.00	9,175.00	10,000.00	10,100.00	10,100.00		
DEBT SERVICE EQ INTER	1,300.00	1,193.00	1,250.00	1,300.00	1,300.00		
Subtotal Operating	189,280.00	181,926.39	181,372.45	193,309.84	205,218.00		
TOTAL	237,347.00	199,227.00	202,902.00	214,840.00	238,000.00		

HENDERSON FIELD GENERAL FUND REVENUES

Source	Actual <u>FY 2010-2011</u>	Projected <u>FY 2010-2011</u>
Grant Funds	180,000	180,000
Pender County Contributions	30,000	*30,000
Fuel Sales	160,000	175,000
Fees and Services	<u>17,000</u>	<u>18,000</u>
Total	387,000	403,000

*Requested \$55,000 from Pender County
County is recommending \$15,000

Building Maintenance



BUILDINGS DEPARTMENT

SERVICES PROVIDED

None at this time

FY 11-12 DEPARTMENT GOALS

Reduce expenditures through cost savings
in regard to energy efficiencies

<u>BUDGET INFORMATION</u>	Original FY 10-11 <u>Budget</u>	Amended FY 10-11 <u>Budget</u>	FY 10-11 <u>Projected</u>	FY 11-12 <u>Request</u>	FY 11-12 <u>Recommended</u>	FY 11-12 <u>Approved</u>
<u>Expenditure Category</u>						
Salaries	-	-	-	-		
Benefits	-	-	-	-		
Operating		88,714	161,075	76,500		
Capital Outlay		-	-	-		
TOTAL		88,714	161,075	76,500		
<u>Total Authorized Positions</u>						
None at this time						

BUILDINGS DEPARTMENT

LINE ITEM DETAILS

Account Name	Account Number	FY 09-10 <u>Actual</u>	Adopted FY 10-11 <u>Budget</u>	Amended FY 10-11 <u>Budget</u>	FY 10-11 Thru Mar 2010 <u>Actual</u>	FY 10-11 <u>Projected</u>	Requested FY 11-12 <u>Budget</u>	Recommended FY 11-12 <u>Budget</u>	Approved FY 11-12 <u>Budget</u>
Salaries	-								
Subtotal - Salaries	-		-	-	-	-	-		
Benefits	-								
Subtotal - Benefits	-		-	-	-	-	-		
Computer Maint/Support	10-00-5000-075			-	-	-	-		
Utilities	10-00-5000-130			30,000	23,124	30,000	30,000		
Maint/Repair-Facilities	10-00-5000-150			20,500	15,719	16,500	5,000		
Women's Club Fire Expense	10-00-5000-200			-	11,950	11,950	-		
Department Supplies	10-00-5000-330			4,500	6,454	7,050	5,500		
Contracted Services	10-00-5000-450			6,500	18,601	25,000	15,000		
General Insurance	10-00-5000-540			4,214	3,359	3,359	3,500		
Bulk Fuel Purchase	10-00-5000-550			15,500	14,290	15,000	16,500		
Miscellaneous Expense	10-00-5000-570			1,000	440	850	1,000		
Underground Monitoring Site	10-00-5000-580			5,000	2,375	2,375			
Soil Remediation & Removal	10-00-5000-590			-	39,251	39,411	-		
Memorial Plaza Expense	10-00-5000-600			1,500	8	860	-		
				-	-	-	-		
Subtotal - Operating				88,714	135,571	152,355	76,500		
Capital Outlay Buildings				-	-	8,714	-		
Subtotal-Capital Outlay						8,714	-		
Total						161,069	76,500		

Wallace Fire Department



FIRE DEPARTMENT

SERVICES PROVIDED

Fire Protection/Emergency Services
Fire Inspections
Fire Prevention Education

FY 11-12 DEPARTMENT GOALS

Get Department Membership Up to 36 (look at 18 yr old
Improve Fire Insurance Rating by 1 grade (5 to a 4),)
Solutions for Daytime Help (Paid, Town Employees, Etc...)

BUDGET INFORMATION

	<u>FY 08-09 Actual</u>	<u>FY 09-10 Actual</u>	<u>FY 10-11 Actual</u>	<u>FY 10-11 Projected</u>	<u>FY 11-12 Request</u>	<u>FY 11-12 Recommended</u>	<u>FY 11-12 Approved</u>
<u>Expenditure Category</u>							
Salaries			30,317	30,317	36,500	34,637	
Benefits			10,879	10,879	13,415	11,238	
Operating			144,573	144,573	115,882	177,525	
Capital Outlay	-	-	94,400	94,400	121,340	58,600	
TOTAL	-	-	280,169	280,169	287,137	282,000	
<u>Offsetting Revenues</u>							
Duplin County Fire Fund			21,712	21,712	21,712	21,000	
Pender County Fire Fund			12,420	12,420	12,420	22,000	
Duplin County Sales Tax Projection			7,957	7,957	26,054	30,000	-
Fire Inspection Fees Projection			100	100	1,000	200	
TOTAL	-	-	42,189	42,189	61,186	73,200	-
<u>Total Revenue Required</u>			237,980	237,980	225,951	208,800	
<u>Total Positions Authorized</u>							
Full-Time			1	1	1	1	

FIRE DEPARTMENT

AUTHORIZED POSITION DETAILS

		Original	Amended				
	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 09-10</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 10-11</u>	<u>FY 10-11</u>
<u>Full-Time</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Projected</u>	<u>Request</u>	<u>Recommended</u>	<u>Approved</u>
Fire Administrator			1	1	1	-	-
TOTAL	-	-	1	1	1	-	-

FIRE DEPARTMENT

LINE ITEM DETAILS

	2010-11 BUDGET	2010-11 ACTUAL Thru 03-31-11	TOTAL PROJECTED THRU 06-30-11	TOTAL ESTIMATED FY 2010-11	Requested FY11-12 Budget	Recommended FY11-12 Budget	Approved FY11-12 Budget
SALARIES/FULL TIME	30,317.00	21,922.40	8,394.60	30,317.00	36,500.00	34,637	-
						-	-
Subtotal Salaries	30,317.00	21,922.40	8,394.60	30,317.00	36,500.00	34,637	
FICA EXPENSE	2,953.00	2,136.81	816.19	2,953.00	3,560.00	2,650	
HEALTH INSURANCE	5,818.00	2,943.83	2,874.17	5,818.00	7,300.00	5,840	
RETIREMENT	1,821.00	1,268.80	552.20	1,821.00	2,190.00	2,383	
401 (K) CONTRIBUTIONS	287.00	199.80	87.20	287.00	365.00	365	
Subtotal Benefits	10,879.00	6,549.24	4,329.76	10,879.00	13,415.00	11,238	
FIRE CALL & MEETING REIMBURSE	9,000.00	6,009.17	2,990.83	9,000.00	9,000.00	9,000.00	
VOL. FIREMEN PENSION FUND	4,200.00	2,480.00	1,720.00	4,200.00	4,200.00	4,200.00	
FIRE TELEPHONE/POSTAGE	2,000.00	851.27	1,148.73	2,000.00	2,000.00	2,000.00	
TRAVEL, SEMINAR, MEETINGS	3,000.00	1,472.90	1,527.10	3,000.00	3,000.00	3,000.00	
MAINT./REPAIR-EQUIPMENT	41,500.00	39,509.72	1,990.28	41,500.00	10,000.00	10,000.00	
MAINT./REPAIR-VEHICLES	12,000.00	12,106.62	-106.62	12,106.62	12,000.00	12,000.00	
AUTO SUPPLIES	10,500.00	5,507.94	4,992.06	10,500.00	10,500.00	10,500.00	
DEPARTMENT SUPPLIES	9,000.00	4,718.95	4,281.05	9,000.00	10,000.00	8,903.00	
UNIFORMS/TURN-OUT GEAR	22,000.00	1,003.12	20,996.88	22,000.00	20,000.00	20,000.00	
CONTRACTED SERVICES	800.00	1,083.15	-283.15	1,083.15	5,000.00	5,000.00	
DUES AND SUBSCRIPTIONS	1,000.00	90.00	910.00	1,000.00	1,000.00	1,000.00	
GENERAL INSURANCE/BONDS	24,682.00	24,241.86	440.14	24,682.00	24,682.00	24,682.00	
FIRE PREVENTION EXPENSE	2,000.00	1,175.93	824.07	2,000.00	2,000.00	2,000.00	
FIRE DEPT. TRAINING	2,500.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00	
CAPITAL OUTLAY EQUIP.	83,000.00	81,985.40	1,014.60	83,000.00	58,600.00	58,600.00	
DEBT SERVICE 255 PRIN.	0.00	0.00	0.00	0.00	39,565.00	39,565.00	
DEBT SERVICE 255 INT.	0.00	0.00	0.00	0.00	11,775.00	11,775.00	
DEBT SERVICE 257 PRIN.	6,400.00	6,396.85	3.15	6,400.00	6,400.00	6,400.00	
DEBT SERVICE 257 INT.	5,000.00	4,951.15	48.85	5,000.00	5,000.00	5,000.00	
Subtotal Expenses	238,582.00	193,584.03	44,997.37	238,582.00	237,222.00	236,125.00	
Subtotal All Categories	279,778.00	222,055.67	57,721.73	279,778.00	287,137.00	282,000	

REVENUES

	<u>Actual</u> <u>FY 2010-2011</u>	<u>Projected</u> <u>FY 2011-2012</u>
Duplin County Fire Fund	21,712	21,712
Pender County Fire Fund	12,420	12,420
Duplin County Sales Tax Proj.	7,957	26,054
Fire Inspection Fees	100	1,000
Total	42,189	61,186

Fire Department

CAPITAL OUTLAY DETAILS

<u>Item</u>	<u>Requested</u>			<u>Manager</u> <u>Recommends</u>			<u>Manager</u> <u>Recommends</u>			<u>Approved</u> <u>Budget</u>		
	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Eclipse Thermal Imager	2	3,750	7,500	2	-	7,500	-	-	-	-	-	-
Air Bag Kit	1	4,000	4,000		-	4,000	-	-	-	-	-	-
Hydraulic Ram Kit	1	3,000	3,000		-	3,000	-	-	-	-	-	-
Akron Turbo Jet Nozzles	2	800	1,600		-	1,600	-	-	-	-	-	-
Replacement Foam	10	50	500		-	500	-	-	-	-	-	-
Fire Fighting Hose	30	100	3,000		-	3,000	-	-	-	-	-	-
6" Bottom Strainer	1	500	500		-	500	-	-	-	-	-	-
5 Collapsible Cones	1	150	150		-	150	-	-	-	-	-	-
Defibrillator	1	2,500	2,500		-	2,500	-	-	-	-	-	-
Spare Bottle Rack	1	850	850		-	850	-	-	-	-	-	-
Cascade System Complete	1	35,000	35,000		-	35,000	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL			58,600	58,600		58,600						-

FIRE DEPARTMENT**5 YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM****PLANNED EXPENDITURES****Planned Expenditures**

- 1 2 Eclipse Thermal Imaging Cameras for use on fireground to determine fire location as well as search and rescue (to be placed on 255)
- 2 New Replacement Cascade System to replace existing unit (20 + years old and obsolete) to provide breathing air for fire groups ops.

5 YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM**SUGGESTED REVENUE SOURCES****Suggested Revenue Sources****Revenue Source****FY 2011-12****FY 2012-13****FY 2013-14****FY 2014-15****FY 2015-16**

- | | | | | | | | |
|---|-----------------|-------------------|--------|--|--|--|--|
| 1 | Eclipse Imagers | Town/County Funds | 7,500 | | | | |
| 2 | Cascade System | Town/County Funds | 35,000 | | | | |

FIRE DEPARTMENT

MAJOR CAPITAL REPLACEMENT SCHEDULE

5 year window

Station Maintenance, Replace Bay Doors and Opening Mechanisms
Look at replacement schedule for Medium Duty Rescue 258

5 to 10 year window

Station Replacement
Aerial Platform Budget, Plan, Purchase
Replace Pumper/Tanker 259 stay on replacement schedule for pumpers

5 year Goals and Objectives

Budget and Plan for a new/replacement Fire Station
Budget and Plan for an Aerial Platform to enhance fire protection
Budget and Plan for a Fire Department Training Ground on Town Land
Explore and apply for all available grants to assists in the above happening

Governing Body



GOVERNING BODY

SERVICES PROVIDED

- * Mayor and 5-member Board of Commissioners serve staggered 2-year and 4-year terms
- * Accountable to the citizens and property owners of Town of Wallace
- * Develop and implement vision for future of the Town of Wallace
- * Legislative and policy-making body for the Town of Wallace
- * Appoint Town Manager and Town Attorney
- * Provide direction to Town Manager for overall management of Town
- * Adopt annual operating budget and capital project budgets
- * Establish annual property tax rate and service fees

FY 11-12 DEPARTMENT GOALS

- * Modernize and upgrade financial software
- * Grout abandoned w/s lines along Main Street to facilitate NCDOT repaving
- * Open new 5.42 million gallon waste water treatment facility thereby expanding our role as a regional provider
- * Aggressively replace and repair w/s lines reducing inflow and infiltration
- * Expand the Thelma Dingus Library with modified cost efficient plan
- *
- *

BUDGET INFORMATION							
	FY 08-09	Original	Amended				
	<u>Actual</u>	<u>FY 09-10</u>	<u>FY 09-10</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 10-11</u>	<u>FY 10-11</u>
<i><u>Expenditure Category</u></i>		<u>Budget</u>	<u>Budget</u>	<u>Projected</u>	<u>Request</u>	<u>Recommended</u>	<u>Approved</u>
Salaries	35,673	35,674	35,674	36,030	36,570	-	-
Benefits	7,017	5,430	5,430	2,757	2,800	-	-
Operating	24,831	48,403	30,832	28,800	47,630	-	-
Capital Outlay	-	-	-	-	-	-	-
TOTAL	67,521	89,507	71,936	67,587	87,000	-	-
<i><u>Offsetting Revenues</u></i>							
None	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-
<i><u>Net General Tax</u></i>							
<i><u>Revenues Required</u></i>	67,521	89,507	71,936	67,587	87,000	-	-
<i><u>Total Authorized Positions</u></i>							
Full-Time	-	-	-	-	-	-	-
Part-Time	6	6	6	-	-	-	-

FY 11-12 BUDGET NOTES

GOVERNING BODY

<u>SERVICE STATISTICS / GOALS</u>	Entire FY 05-06 <u>Actual</u>	Entire FY 06-07 <u>Actual</u>	Entire FY 07-08 <u>Actual</u>	Entire FY 08-09 <u>Actual</u>	FY 10-11 <u>Thru Feb 28, 10</u>	Entire FY FY 11-12 <u>Estimated / Goal</u>	FY 10-11 <u>Estimated / Goal</u>
<u>Indicator</u>							
Regular Town meetings	12	12	12	-	-	-	-
Special Town meetings	6	2	2	-	-	-	-
Workshop Town meetings	3	3	2	-	-	-	-
Property tax rate				-	-	-	-
Annual solid waste fee				\$ -	\$ -	\$ -	\$ -
Average bill (property tax + solid waste)				\$ -	\$ -	\$ -	\$ -
Total available General Fund balance	\$ 2,230,847	\$ 2,085,599	\$ 1,791,254	\$ 1,675,637	\$ 1,029,535	\$ 1,100,000	\$ 1,200,000

<u>AUTHORIZED POSITION DETAILS</u>	FY 08-09 <u>Actual</u>	Original FY 09-10 <u>Budget</u>	Amended FY 09-10 <u>Budget</u>	FY 09-10 <u>Projected</u>	FY 10-11 <u>Request</u>	FY 10-11 <u>Recommended</u>	FY 10-11 <u>Approved</u>
<u>Part-Time</u>							
Mayor	1	1	1	-	-	-	-
Council	5	5	5	-	-	-	-
TOTAL	6	6	6	-	-	-	-

Thelma Dingus Bryant Library 2011 Budget

As always, the library's main concern is for its patrons and their needs. That being said, the library is presenting a budget that is 3% less than last year. This budget does include a raise for employees, albeit small, and takes into account larger health care costs. It is important to take care of the employees because they are the direct connect between the library and the patron. All library revenues have been examined and an increase in fees will be instituted for used book sales. An emphasis will be put on fine collection.

This budget continues to concentrate on maintenance. Maintaining what assets you have increases longevity of those assets and shows good stewardship of tax dollars. The exterior of the building must be painted this year and that is included in this budget. Deferring painting will lead to higher costs in the long run. We have a good system in place with the rotation of computers throughout the library. In order to keep up with demand, we replace what needs to be replaced and fix what can. This increases the life of the equipment while maintaining the functionality of this service.



The book budget will remain neutral this year out of necessity. We will look for more donations and continue to find the lowest costs for our products. Department supplies will be limited to needs rather than wants and we will continue to reuse products and continue to look for lower cost vendors. This year will be one of no frills, just basics! The library is always looking for ways to provide services while maintaining cost savings. We will continue to look for ways to reduce costs without sacrificing service. Of significance is the Town's decision at their annual strategic planning retreat to look into a way to move ahead with the renovation of the library by changing the scope of the project. The library will continue to be an important part of the town. The 2011-2012 budget and the cuts made are indicative of our commitment to the needs of our citizens.

THELMA DINGUS BRYANT LIBRARY

SERVICES PROVIDED

All Library Services
 Copying, laminating, faxing
 Programming
 Public Access Computers
 Writing Town Newsletter
 Used Book Sales

FY 11-12 DEPARTMENT GOALS

* Better Programming
 * Start Fundraising for addition to add to Town's \$200,000 Capital Outlay
 *Investigate funding sources for ebooks
 *Better Utilize Website to reach Patrons
 *Work with Friends to acquire more shelving and shift bookcases

<u>BUDGET INFORMATION</u>	Original FY 09-10 Budget	Original FY 10-11 Budget	FY 10-11 Projected	FY11-12 Request	FY11-12 Recommended	FY 11-12 Approved
<u>Expenditure Category</u>						
Salaries	81,016	80,762	75,408.05	82,781	-	
Benefits	24,394	27,417	23,332	28,644	28,584	
Operating	47,552	50,597	49,439.66	54,400	10,000	
Capital Outlay	-	8,000	8,230	200,000.00	150	
TOTAL	- 152,962	166,776	156,410	365,824	38,734	
<u>Offsetting Revenues</u>						
<u>General Fund Additions</u>						
Copies			2,818	3000.00	3000	
Fines			1,012	1200.00	1200	
Laminating			151	150.00	150	
Faxes			1,452	1500.00	1500	
CD			32	25.00	25	
flashdrives	-	-		100.00	100	
Cards			10	10.00	10	
Total			5,474	5985.00		
	-				38,634	
<u>Memorial Fund Additions</u>						
Used Books	-	-	645	1000.00	-	-
Memorial Funds	-	-	1,200	1200.00	-	-
Total Revenues			7319.14	2200.00		
				8185.00		
Expenses vs Revenues				357,639.39		

THELMA BRYANT LIBRARY

LINE ITEM DETAILS

account_no	prior_ytd_budget	prior ytd actual	current yr budget	transactions_ytd	estimated_ annual	estimated_ yr budget	dept_request	mgr_ recommended	Inc / (Dec) FY 09-10 Budget (Original) vs.
10-80-6300-020/Salaries	81,015.52	80,111.00	80,761.72	58,006.19	75,408.05		82,780.76	82,000.00	2.5%
Subtotal Salaries	81,015.52	80,111.00	80,761.72	58,006.19	75,408.05	0.00	82,780.76		2.5%
10-80-6300-050/Fica	5,782.55	5,953.00	6,577.00	3,752.80	4,878.64	0.00	6,332.73	6,273.00	-3.7%
10-80-6300-060/health insurance	14,251.13	15,020.00	15,854.00	9,931.83	12,911.38	0.00	15,854.00	15,854.00	0.0%
10-80-6300-070/retirement	3,608.53	3,734.00	4,127.00	3,683.33	4,788.33	0.00	5,629.09	5,629.00	36.4%
10-80-6300-071/401 k	751.77	779.00	859.00	580.06	754.08	0.00	827.81	828.00	-3.6%
Subtotal Benefits	24393.98	25,486	27,417	17,948	23,332		28,644	28,584	4.5%
Total Salaries/Benefits	105,409.50	105,597.00	108,178.72	75,954.21	98,740.47		111,424.39	110,584	3.0%
10-80-6300-075/computer main/support	2,800.00	2,758.00	2,800.00	1,882.98	2,447.87	0.00	6,800.00	6,800.00	142.9%
10-80-6300-110/telephone postage	1,850.00	1,702.00	1,850.00	669.97	870.96	0.00	1,800.00	1,800.00	-2.7%
10-80-6300-130/utlilities	8,800.00	7,610.00	10,000.00	6,468.25	8,408.73	0.00	10,000.00	10,000.00	0.0%
10-80-6300-140/travel	75.00	0.00	75.00		0.00	0.00	50.00	50.00	-33.3%
10-80-6300-150/maint fac	5,000.00	3,601.00	5,000.00	2,247.37	3,922.00	0.00	5,000.00	5,000.00	0.0%
10-80-6300-160/maint equip	150.00	126.00	150.00		0.00	0.00	150.00	150.00	0.0%
10-80-6300-330/dept supplies	5,700.00	4,339.00	5,700.00	2,445.91	4,275.00	0.00	5,500.00	5,500.00	-3.5%
10-80-6300-450/contracted services	2,000.00	1,612.00	2,200.00	1,298.73	1,688.35	0.00	2,300.00	2,300.00	4.5%
10-80-6300-455/programming	780.00	780.00	500.00	56.15	500.00	0.00	500.00	500.00	0.0%
10-80-6300-530/dues sub	2,000.00	1,882.00	2,200.00	1,842.00	2,200.00	0.00	2,200.00	2,200.00	0.0%
10-80-6300-535/book purchases	8,000.00	7,995.00	8,800.00	6,231.88	8,800.00	0.00	9,600.00	9,600.00	9.1%
10-80-6300-540/general insurance	3,097.00	3,096.00	3,822.00	3,061.30	3,061.00	0.00	4,000.00	4,000.00	4.7%
10-80-6300-570/misc expense	200.00	3.00	200.00		0.00	0.00	116.00	116.00	-42.0%
10-80-6300-650/memorial fund	4,500.00	2,921.00	4,500.00	1,135.26	3,000.00	0.00	3,500.00	3,500.00	-22.2%
10-80-6300-745/equipment lease	2,600.00	2,440.00	2,800.00	1,565.96	2,035.75	0.00	2,900.00	2,900.00	3.6%
Total Operating Expenses	47,552.00	40,865.00	50,597.00	28,905.76	41,209.66		54,416.00	54,416.00	7.5%
10-80-6300-740/capital outlay			8,000.00	8,230.00	8,230.00	0.00	200,000.00		2400.0%
Total Expenses	47,552.00	40,865.00	58,597.00	37,135.76	49,439.66		254,416.00	165,000	334.2%

GENERAL FUND REVENUES: Thelma Dingus Bryant Library

	FY 09-10 <u>Fees</u>	FY 10-11 Actual	FY 10-11 projected	FY 11-12 <u>Recommended</u>
<u>General Fund Additions</u>				
Copies		1972.5	2817.5	3000.00
Fines		708.15	1011.64	1200.00
Laminating		105.75	151	150.00
Faxes		1016	1452	1500.00
CD		22	32	25.00
flashdrives				100.00
Cards		5	10	10.00
Total		3829.4	5474.14	5985.00
<u>Memorial Fund Additions</u>				
Used Books		452.54	645	1000.00
Memorial Funds		818.69	1200	1200.00
Total		1271.23	1845	2200.00
<u>Totals</u>	10000.00	5100.63	7319.14	8185 11% increase

**Non-Department
2011-2012 Budget**

The Non-Department Budget is set up to incorporate expenses that may not have a direct designation to any one department, i.e. bond refinancing, miscellaneous structures, Town of Wallace contributions.

This budget is preset, in the most part, by three current obligations; the Bond Refinancing Loan will mature in 2018 and two Depot Loans will mature in 2036. Contributions to organizations, i.e. Wallace 100 Committee and Chamber of Commerce, are included in the non-department budget and are set by Council on an annual basis.

NON-DEPARTMENT

SERVICES PROVIDED

None at this time

FY 11-12 DEPARTMENT GOALS

Reduce expenditures to increase fund balance

BUDGET INFORMATION

		Original FY 10-11	Amended FY 10-11	FY 10-11	FY 11-12	FY 11-12	FY 11-12
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Projected</u>	<u>Request</u>	<u>Recommended</u>	<u>Approved</u>
<u>Expenditure Category</u>							
Salaries	-	-	-	-	-		
Benefits	-	-	-	-	-		
Operating			132,232	131,567	110,000	110,000	
Capital Outlay			-	-	-		
TOTAL			132,232	131,567	110,000	110,000	
<u>Total Authorized Positions</u>							
None at this time							

NON-DEPARTMENTAL

LINE ITEM DETAILS

Account Name	Account Number	FY 09-10 <u>Actual</u>	Adopted FY 10-11 <u>Budget</u>	Amended FY 10-11 <u>Budget</u>	FY 10-11 Thru Mar 2010 <u>Actual</u>	FY 10-11 <u>Projected</u>	Requested FY 11-12 <u>Budget</u>	Recommended FY 11-12 <u>Budget</u>	Approved FY 11-12 <u>Budget</u>
Salaries	-								
Subtotal - Salaries	-		-	-	-	-	-		
Benefits	-								
Subtotal - Benefits	-		-	-	-	-	-		
Miscellaneous Expense	10-00-6600-570			4,000	3,330	3,750	3,614		
Prin-Bond Refinance	10-00-6600-870			35,332	0	35,330	35,330		
Int-Bond Refinance	10-00-6600-880			11,200	8,316	11,119	9,756		
Town Hall Add-Prin.	10-00-6600-890			19,800	14,707	19,710	-		
Town Hall Add-Int.	10-00-6600-891			600	455	507	-		
Depot Loan I - Prin.	10-00-6600-910			4,100	4,069	4,069	4,100		
Depot Loan II - Prin.	10-00-6600-915			4,200	4,165	4,165	4,200		
Depot Loan I - Int.	10-00-6600-920			8,900	8,853	8,853	8,900		
Depot Loan II-Int.	10-00-6600-925			9,100	9,064	9,064	9,100		
Contrib. to Wallace 100 Com.	10-00-6600-955			25,000	25,000	25,000	25,000		
Contrib. to Chamber of Com.	10-00-6600-956			10,000	10,000	10,000	10,000		
Subtotal - Operating				132,232	87,959	131,567	110,000		
Subtotal-Capital Outlay						-	-		
Total						131,567	110,000		

Wallace Parks and Recreation 2011-2012 Budget Overview

The 2011-2012 Parks and Recreation budget will maintain our current facilities and programs. The budget does include the addition of a new maintenance/equipment storage facility and public restrooms, a new park vehicle, and funds for the creation of a new youth athletic program.

- Our current maintenance and storage room is in need of major renovation. This building holds all of our grounds equipment, field equipment, and chemicals. Also the public restrooms are connected to this building. The restrooms are in need of plumbing repair and facility maintenance in order to continue the operation of our Clement Park concession stand. Our current storage room is not adequate for the park's maintenance equipment, and with the addition of the Landscape Department and their equipment, we need a larger more efficient building.
- Our current office car has 150,000 miles on it and is unsafe for travel. We make trips to Wilmington often for concession supplies and athletic trophies, in addition to conference and school trips. A new park vehicle is a must for the safety of town employees and the running of our programs.
- One new youth athletic program has been created and will be in its second season with this budget. Youth volleyball will be offered in the summer and will create more revenue for the park and offer more activities for the youth of Wallace during the summer months.



PARKS AND RECREATION

SERVICES PROVIDED

Youth Baseball
 Youth Softball
 Youth Tackle Football
 Youth Flag Football
 Youth Cheerleading
 Youth Soccer
 Pitch, Hit and Run Competition
 Home Run Derby
 British Soccer Camp
 Youth Basketball

Maintain Senior Citizen Nutrition Site
 Operate and Maintain 3 parks
 Promote Athletic Events
 Supervise County Basketball League
 Supervise County Football League

FY 11-12 DEPARTMENT GOALS

Create a youth volleyball league
 Expand youth soccer league
 Improve tackle football program
 Create new programs and events
 Increase overall numbers of athletes
 Enhance park facilities-CIP
 Better use of online resources

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BUDGET INFORMATION

	Original FY 10-11 <u>Budget</u>	Amended FY 10-11 <u>Budget</u>	FY 10-11 <u>Projected</u>	FY 11-12 <u>Request</u>	FY 11-12 <u>Recommended</u>	FY 11-12 <u>Approved</u>
<u>Expenditure Category</u>						
Salaries	114,163	114,163	11,000	120,700	-	
Benefits	33,694	33,694	-	33,415	-	
Operating	179,799	179,799	142,275	164,652	-	
Capital Outlay	83,001	83,001	400	81,233	-	
TOTAL	410,657	410,657	153,675	400,000	-	
<u>Total Authorized Positions</u>						
Full-Time	3	3				
Part-Time	7	7				

PARKS AND RECREATION

<u>AUTHORIZED POSITION DETAILS</u>	Original FY 10-11 <u>Budget</u>	Amended FY 10-11 <u>Budget</u>	FY 10-11 <u>Projected</u>	FY 11-12 <u>Request</u>	FY 11-12 <u>Recommended</u>	FY 11-12 <u>Approved</u>
<i>Full-Time</i>						
Parks and Rec Director	1	1				
Program Coordinator	1	1				
Maintenance Supervisor	1	1				
	-	-	-	-	-	-
TOTAL Full-Time	3	3	-	-	-	-
<i>Part-Time</i>						
Scorekeeper	1	1				
Concession Attendants	1	1				
Laborer	3	3				
	-	-	-	-	-	-
TOTAL Part-Time	5	5	-	-	-	-
TOTAL EMPLOYEES	8	8	-	-	-	-

<u>SERVICE STATISTICS / GOALS</u>	Entire FY FY 08-09	Entire FY FY 09-10	Entire FY FY 10-11	Entire FY FY 10-11	FY 11-12
<u>Indicator</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated / Goal</u>	<u>Estimated / Goal</u>
T-Ball (Boys/Girls 4-6)	75	65	86		
Coach-Pitch (Boys 7-8)	52	37	46		
Darlings (Girls 7-8)	-	11	16		
Minors (Boys 9-10)	39	31	32		
Angels (Girls 9-10)	26	24	17		
Majors (Boys 11-12)	26	31	28		
Ponytails (Girls 11-12)	14	13	22		
Dixie Boys (Boys 13-14)	14	13	14		
Belles (Girls 13-14)	-	3	-		
Soccer (Boys/Girls 4-10)	20	45	TBD		
Volleyball (Boys/Girls 11-15)	-	-	TBD		
Cheerleading (Boys/Girls 9-12)	20	16	12		
Flag Football (Boys/Girls 7-8)	48	50	50		
Tackle Football (Boys/Girls 9-12)	48	67	52		
Pitch, Hit and Run (Boys/Girls 7-14)	15	24	TBD		
Home Run Derby (Boys/Girls 9-12)	12	26	TBD		
British Soccer Camp (Boys/Girls 4-18)	10	12	TBD		
Youth Basketball (Boys/Girls 5-6)	34	21	30		
Youth Basketball (Boys/Girls 7-8)	42	40	40		
Youth Basketball (Boys/Girls 9-10)	43	41	50		
Youth Basketball (Boys 11-12)	32	30	20		
Youth Basketball (Girls 11-12)	10	10	10		

PARKS AND RECREATION

LINE ITEM DETAILS

Account Name	Account Number	Adopted FY 10-11 Budget	Amended FY 10-11 Budget	FY 10-11 Thru Feb 10 Actual	FY 10-11 Projected	Requested FY 11-12 Budget	Recommended FY 11-12 Budget	Inc / (Dec) FY 10-11 Budget (Original) vs. FY 11-12 Request	Pct Change FY 09-10 Budget (Original) vs. FY 11-12 Request
SALARIES/FULL TIME	10-80-6200-020	101,823	101,823	63,269	-	104,000	-	2,177	2.14%
SALARIES/Umpires and Officials	10-80-6200-021	9,340	9,340	3,225	11,000	12,000	-	2,660	28.48%
SALARIES/Concessions	10-80-6200-022	3,000	3,000	928	-	3,700	-	700	23.33%
UNEMPLOYMENT EXPENSE	10-80-6200-065	660	660	660	-	1,000	-	340	51.52%
Subtotal - Salaries		114,823	114,823	68,082	11,000	120,700	-	5,877	5.12%
FICA EXPENSE	10-80-6200-050	8,794	8,794	5,007	-	7,956	-	(838)	-9.53%
HEATH INSURANCE	10-80-6200-060	16,756	16,756	7,744	-	17,520	-	764	4.56%
RETIREMENT	10-80-6200-070	6,466	6,466	3,902	-	6,911	-	445	6.88%
401k	10-80-6200-071	1,018	1,018	614	-	1,028	-	10	1.00%
Subtotal - Benefits		33,034	33,034	17,267	-	33,415	-	381	1.15%
COMPUTER MAINT/SUPPORT	10-80-6200-075	2,500	2,500	567	800	1,200	-	(1,300)	-52.00%
COPIER LEASE	10-80-6200-085	1,100	1,100	603	1,100	1,034	-	(66)	-6.00%
TELEPHONE/POSTAGE	10-80-6200-110	5,000	5,000	2,001	3,500	4,000	-	(1,000)	-20.00%
UTILITIES	10-80-6200-130	20,000	20,000	13,565	19,500	22,000	-	2,000	10.00%
TRAVEL/SEMINAR/MEETINGS	10-80-6200-140	4,000	4,000	3,615	5,700	3,750	-	(250)	-6.25%
MAINT./REPAIR-FACILITIES	10-80-6200-150	12,000	12,000	10,236	11,200	14,482	-	2,482	20.68%
MAINT./REPAIR-EQUIPMENT	10-80-6200-160	5,000	5,000	1,284	4,700	3,000	-	(2,000)	-40.00%
MAINT./REPAIR-VEHICLES	10-80-6200-170	1,500	1,500	603	500	1,000	-	(500)	-33.33%
PLAYERS INSURANCE	10-80-6200-175	2,500	2,500	486	3,000	3,500	-	1,000	40.00%
ATHELTIC PROGRAMS	10-80-6200-180	2,000	2,000	96	1,900	2,961	-	961	48.05%
BASEBALL	10-80-6200-181	17,000	17,000	292	16,500	18,000	-	1,000	5.88%
FOOTBALL	10-80-6200-182	8,000	8,000	7,985	7,985	8,000	-	-	0.00%
YOUTH BASKETBALL	10-80-6200-183	7,000	7,000	2,511	5,500	6,000	-	(1,000)	-14.29%
SOCCER/FLAG FOOTBALL	10-80-6200-184	2,500	2,500	1,466	3,000	4,500	-	2,000	
CHEERLEADING	10-80-6200-185	800	800	690	690	1,725	-	925	115.63%
YOUTH SOFTBALL	10-80-6200-186	7,500	7,500	27	7,400	8,250	-	750	10.00%
VOLLEYBALL	10-80-6200-188					3,000			
AUTO SUPPLIES	10-80-6200-310	5,000	5,000	1,882	3,400	3,000	-	(2,000)	-40.00%
DEPARTMENT SUPPLIES	10-80-6200-330	21,000	21,000	8,871	20,000	24,000	-	3,000	14.29%
CONTRACTED SERVICES	10-80-6200-450	3,000	3,000	728	800	2,000	-	(1,000)	-33.33%
PURCHASE FOR RESALE/CON.	10-80-6200-481	12,000	12,000	2,094	13,000	15,000	-	3,000	25.00%
DUES/SUBSCRIPTIONS	10-80-6200-530	1,000	1,000	630	700	1,000	-	-	0.00%
GENERAL INSURANCE	10-80-6200-540	10,899	10,899	10,300	10,900	13,000	-	2,101	19.28%
MISCELLANEOUS EXPENSE	10-80-6200-570	500	500	225	500	250	-	(250)	-50.00%
Subtotal - Operating		151,799	151,799	70,757	142,275	164,652	-	9,853	6.49%

LINE ITEM DETAILS

Account Name	Account Number	Adopted FY 10-11 <u>Budget</u>	Amended FY 10-11 <u>Budget</u>	FY 10-11 Thru Feb 10 <u>Actual</u>	FY 10-11 <u>Projected</u>	Requested FY 11-12 <u>Budget</u>	Recommended FY 11-12 <u>Budget</u>	Inc / (Dec) FY 09-10 Budget (Original) vs. FY 11-12 Request	Pct Change FY 09-10 Budget (Original) vs. FY 11-12 Request
CAPITAL OUTLAY-IMPROVEMENT	10-80-6200-720	60,000	60,000	-	60,000	40,000	-	(20,000)	-33.33%
CAPITAL OUTLAY-COMM. CENTR.	10-80-6200-730	5,000	5,000	-	4,000	-	-	(5,000)	-100.00%
CAPITAL OUTLAY/EQUIP.	10-80-6200-740	18,001	18,001	-	18,001	12,000	-	(6,001)	-33.34%
PRIN.-LIGHTS/FENCE	10-80-6200-900	21,100	21,100	-	21,100	21,755	-	655	3.11%
INT.-LIGHTS/FENCE	10-80-6200-901	1,800	1,800	-	1,800	1,073	-	(727)	-40.37%
PRIN-MASSEY FERGUSON	10-80-6200-910	4,700	4,700	-	4,700	6,404	-	1,704	36.26%
INT.-MASSEY FERGUSON	10-80-6200-911	<u>400</u>	<u>400</u>	<u>-</u>	<u>400</u>	<u>-</u>	<u>-</u>	<u>(400)</u>	<u>-100.00%</u>
Subtotal-Capital Outlay		111,001	111,001	-	110,001	81,233	-	(29,768)	-267.68%
Total		410,657	410,657	156,106	263,276	400,000	-	(13,657)	(3)

GENERAL FUND REVENUES

[illegible]

PARKS AND RECREATION

MAJOR CAPITAL REPLACEMENT SCHEDULE

<u>Item</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Mileage / Hours</u>	<u>Estimated Original Cost</u>	<u>Estimated Useful Life (Years)</u>	<u>Projected Replacement - Fiscal Year</u>	<u>Estimated Replacement Cost</u>
Park Car	2000	Ford	Crown Victoria	154,000		10	2011-12	15,000
Gym Floor Cleaner	1998	Reco			3,500	10	2011-12	5,500
Riding Mower	2002	Cub Cadet	Z		7,500	9	2012-13	10,000
Maintenance Building							2011-12	60,733

5-YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM

PLANNED EXPENDITURES

<u>Planned Expenditures</u>	<u>New / Replacement / Repair</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>
Parks and Recreation						
1 Car	New	38,000				
1 Maintaince Room	Repair	25,000				
2 Safety Floor in Playground	New				50,000	
2 New Playground System	Replacement				84,000	
2 Playground Sun Covers	New					12,000
8 Picnic Tables	Replacement		7,200			
2 Bleacher Sun Covers	New			18,000		
1 Softball Score Tower	New	-	20,000		-	-
Total		63,000	27,200	18,000	134,000	12,000

PARKS AND RECREATION

CAPITAL OUTLAY DETAILS

<u>Item</u>	Requested			Manager Recommends			Approved Budget		
	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>
Renovate/Expand Maintainece Room	1	38,000	66,233	1	-	66,233	-	-	-
Park Car	1	25,000	15,000	1	-	15,000	-	-	-
Score Tower on Softball Field	1	20,000	20,000	1	-	15,000	-	-	-
New Playground System	2	42,000	84,000	1	-	50,000	-	-	-
Playground Sun Covers	2	6,000	12,000	1	-	6,000	-	-	-
Safety Floor on Playground	2	25,000	50,000	1	-	25,000	-	-	-
Bleacher Sun Covers	2	9,000	18,000	2	-	18,000	-	-	-
Picnic Tables	8	900	7,200	4	-	3,800	-	-	-
	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
TOTAL			272,433			199,033			-

Landscaping and Maintenance



LINE ITEM DETAILS

		Requested	Recommended	Approved	Inc / (Dec)	Pct Change
	FY10-11	FY 11-12	FY 11-12	FY 11-12	FY11-12Budget	FY 11-12 Budget
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	(Original) vs.	(Original) vs.
					<u>FY 10-11 Request</u>	<u>FY 10-11 Request</u>
SALARIES/FULL TIME	28,329	81,679	-	-	29,038	
Subtotal Salaries	28,329	81,679	-	-	29,038	
FICA Taxes	2,167	6,247	-	-	2,221	
Health Insurance	5,585	16,755	-	-	5,585	
Retirement	1,800	3,664	-	-	1,998	
401k Contribution	283	532	-	-	290	
Subtotal Benefits	9,835	27,198	-	-	10,095	
Telephone/Postage	500	500	-	-	500	
Travel/Seminar/Meeting	500	423	-	-	500	
Department Supplies	500	3,000	-	-	500	
Maint Repair Equipment		2,500				
Maint Repair Vehicle		2,000				
Auto Supplies		2,500				
Uniforms		3,000				
General Insurance	3,920	2,000	-	-	-	
Laptop computer	500	1,200	-	-	500	
			-	-	-	
			-	-	-	
Subtotal - Operating	5,920	17,123	-	-	2,000	
TOTAL	44,084	126,000	-	-	41,132	

Police Department



POLICE DEPARTMENT

SERVICES PROVIDED

- * Police patrol
- * Crime prevention
- * Criminal investigations
- * Drug interdiction & investigations
- * Traffic law enforcement
- * Emergency response and assistance

- * Public education
- * General ordinance enforcement
- * General community assistance

FY 11-12 DEPARTMENT GOALS

- *
- *
- *
- *
- *
- *
- *
- *

BUDGET INFORMATION

	<u>FY 08-09</u>	<u>Original</u>	<u>Actual</u>	<u>FY 11-12</u>	<u>FY 11-12</u>	<u>FY 11-12</u>	<u>FY 11-12</u>
	<u>Actual</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>Projected</u>	<u>Request</u>	<u>Recommended</u>	<u>Approved</u>
<u>Expenditure Category</u>		<u>Budget</u>					
Salaries	-	-	8,976		8,976	-	-
Benefits	121,312	81,908	203,220		244,154	-	-
Operating	174,403	59,007	188,876		193,570	-	-
Capital Outlay	-	-	-		-	-	-
TOTAL	295,715	140,915	401,072		446,700	-	-
<u>Offsetting Revenues</u>							
Police Grants	41,006	-	40,221	41,006	-	-	-
Parking Fines	350	-	217	350	-	-	-
Clerk of Court Officer Fees	3,100	-	2,551	3,100	-	-	-
Donations - Police Dept	1,000	-	878	1,000	-	-	-
TOTAL	45,456	-	43,867	45,456	-	-	-
<u>Net General Tax</u>							
<u>Revenues Required</u>	250,259	140,915	357,205		446,700	-	-
<u>Total Authorized Positions</u>							
Full-Time	19	19	-		19	19	-
Part-Time	-	-	-	-	-	-	-

POLICE DEPARTMENT

FY 10-11 BUDGET NOTES

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<u>SERVICE STATISTICS / GOALS</u>	Entire FY FY 05-06	Entire FY FY 06-07	Entire FY FY 07-08	Entire FY FY 08-09	Entire FY FY 09-10	FY 10-11 Thru June 27, 11	Entire FY FY 11-12
<u>Indicator</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>		<u>Estimated</u>
Calls for service	4,968	5,391	4,743	4,415	4,339	6,475	6,800
Average response time (minutes)							
Total patrol miles							
Residence / business checks performed							
New investigations assigned							
Total investigations closed							
Total drug-related arrests							
Total DWI arrests							

<u>AUTHORIZED POSITION DETAILS</u>	FY 10-11	Original FY 10-11	Amended FY 10-11	FY 11-12	FY 11-12	FY 11-12	FY 11-12
<u>Full-Time</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Projected</u>	<u>Request</u>	<u>Recommended</u>	<u>Approved</u>
Chief of Police	1	1		1	1	1	
Captain	1	1		1	1	1	
Sergeants	3	3		3	3	3	-
Community Police Officer	1	1		1	1	1	-
Patrol Officers	8	8		8	8	8	-
Records Administrator	1	1		1	1	1	-
Telecommunicators	4	4		4	4	4	-
TOTAL	19	19	-	19	19	19	-
<u>Part-Time</u>							
Reserve Patrol Officers				-	-	-	-
Telecommunicators				-	-	-	-
TOTAL	-	-	-	-	-	-	-

POLICE DEPARTMENT

LINE ITEM DETAILS

	2010-11 <u>BUDGET</u>	2010-11 <u>ACTUAL</u> <u>THRU 03-31-11</u>	TOTAL <u>PROJECTED</u> <u>THUR 06-30-11</u>	TOTAL <u>ESTIMATED</u> <u>FY 2010-11</u>	Requested FY11-12 <u>Budget</u>	Recommended FY11-12 <u>Budget</u>	Approved FY11-12 <u>Budget</u>
SALARIES/FULL TIME	587,444	387,988	180,150	568,138	610,000	-	-
SALARIES/OVERTIME					10,114	-	-
SALARIES / STRAIGHT TIME						-	-
SALARIES/PART TIME					6,912	-	-
SALARIES/HOLIDAY					-	-	-
SUBTOTAL SALARIES	587,444	387,988	180,150	568,138	627,026		
SEPERATION ALLOWANCE	8,976	-		8,976	8,976		
UNEMPLOYMENT EXPENSE	355	355	-	355	-		
FICA EXPENSE	44,964	29,058	12,859	41,917	47,968		
HOSPITAL INSURANCE	100,535	50,429	50,429	100,858	110,960		
RETIREMENT	37,678	25,179	11,190	36,369	44,439		
401k	29,389	16,291	7,430	23,721	31,811		
Subtotal Benefits	221,897	121,312	81,908	203,220	244,154		
TELEPHONE/POSTAGE	10,000	4,714	2,230	6,944	8,000		
TRAVEL/TRAINING	1,600	741	550	1,291	3,500		
MAINT./REPAIR EQUIPMENT	1,000	595	300	895	2,000		
MAINT./REPAIR VEHICLES	8,000	4,311	2,600	6,911	9,000		
EQUIPMENT RENTAL	1,000	900	300	1,200	1,500		
K9 SUPPLIES	10,000	8,028	1,000	9,028	2,000		
AUTO SUPPLIES	25,000	20,359	6,800	27,159	30,017		
SPECIAL INVESTIGATIONS	1,000	500	500	1,000	2,000		
DEPARTMENTAL SUPPLIES	5,200	2,556	1,250	3,806	5,620		
UNIFORMS	10,000	11,413	1,800	13,213	11,000		
COP GRANT EXPENSES	40,000	29,364	10,000	39,364	-		
CONTRACTED SERVICES	750	115	100	215	750		
GENERAL INSURANCE	40,883	38,484			40,883		
MISCELLANEOUS EXPENSES	2,400	1,536	550	2,086	2,500		
COPIER LEASE	1,900	2,014	450	2,464	2,500		
ARSON REWARD	4,500	-	-	-	-		
POLICE CARS -PRINCIPLE	66,300	38,494	27,806	66,300	66,300		
POLICE CARS-INTEREST	7,000	4,229	2,771	7,000	6,000		
Subtotal Operating	236,533	174,403	59,007	188,876	193,570		
	1,045,874	683,703	140,915	960,234	1,064,750		

TOTAL

GENERAL FUND REVENUES

	<u>ACTUAL</u> <u>FY 2010-11</u>	<u>PROJECTED</u> <u>FY 2011-12</u>	
Police Grants	40,221	41,006	-
Parking Fines	217	350	
Clerk of Court Officer Fees	2,551	3,100	
Judgements and Tax Revenues	<u>878</u>	<u>1,000</u>	-
TOTALS	43,867	45,456	

PUBLIC WORKS/ GENERAL FUND OVER VIEW FY 2011/2012

Public Works General Fund departments will have to tighten their belts during the upcoming budget year of 2011/2012. Revenues are down and do not expect to see an increase in the near future. With this being said, services such as street sweeping, ditch maintenance, pot hole and utility cut repair will stay the same. Street resurfacing and sidewalk repair/replacement will take the “hit” until revenues can be raised. We will continue to strive to ensure that our citizens won’t notice any changes. We are looking at ways to conserve fuel and cut electrical costs where we can(ie. 4 10 hour days to reduce fuel costs, motion sensors on electrical, conversion to LP on mowers, etc.).



We will continue to work with contractors on a “shared” project (i.e, contractor do part and town do part) to get our best bang for the buck. Customer service is and will always be our first priority and will continue this service. Inmate services has been one of the best programs and we look forward to continuing this in the future. This program has saved the Town of Wallace lots of money in labor savings as well as getting more things done at a cheaper cost.

PUBLIC WORKS

Sanitation Dept.

LINE ITEM DETAILS

						Inc / (Dec)
	FY 10-11 Budget	Requested FY 11-12 Budget	Recommended FY 11-12 Budget	Approved FY 11-12 Budget	FY11-12 Budget (Original) vs. FY 10-11 Request	FY 11-12 Budget (Original) vs. FY 10-11 Request
Advertising	500	500	-	-	500	
Auto Supplies	500	-	-	-	-	
Tipping & Disposal Fees	500	500	-	-	500	
Contracted Services TOT	453,000	450,000	-	-	450,000	
	-	-	-	-	-	
	-	-	-	-	-	
Subtotal - Operating	454,500	451,000	-	-	451,000	
CAPITAL OUTLAY	15,000	10,000	-	-	5,000	
Capital Outlay-Equipment	-	-	-	-	-	
	-	-	-	-	-	
Subtotal - Capital Outlay	15,000	10,000	-	-	5,000	
TOTAL	469,500	461,000	-	-	456,000	

PUBLIC WORKS Street Department

LINE ITEM DETAILS

	FY 10-11 <u>Budget</u>	Requested FY 11-12 <u>Budget</u>	Recommended FY 11-12 <u>Budget</u>	Approved FY 11-12 <u>Budget</u>
SALARIES/FULL TIME	198,735	166,266	141,195	-
Subtotal Salaries	198,735	166,266	141,195	-
FICA Taxes	15,202	12,719	10,802	-
Health Insurance	39,097	33,510	29,200	-
Unemployment Expense	4,840			
Retirement	11,995	9,485	10,215	-
401k Contribution	1,988	1,379	1,413	-
Subtotal Benefits	73,122	57,093	51,630	-
Professional Service	1,700	1,700	1,700	-
Telephone/Postage	3,500	3,500	3,500	-
Utilities	75,000	75,000	75,000	-
Travel/Meetings, Seminar	900	450	450	-
Maint/Repair Facility	5,000	5,000	5,000	-
Maint/Repair-Equipment	9,000	10,000	7,000	-
Maint/Repair-Vehicles	20,000	10,000	8,000	-
Auto Supplies	19,135	20,000	17,500	-
Department Supplies	13,160	13,000	9,500	-
Christmas Light Expense	7,000	5,000	3,365	-
Banners				
Uniform	5,500	8,660	5,660	-
General Insurance	32,319	-	32,000	-
Miscellaneous Expense	500	500	500	-
	-	-	-	-
Subtotal - Operating	192,714	152,810	169,175	-
CAPITAL OUTLAY			-	-
Storm Dranage	82,422	82,422	68,000	-
Subtotal - Capital Outlay	82,422			-
TOTAL	546,993	463,591	430,000	-

Storm Drainage Expenses

2003	\$34,045.77
2004	\$41,292.59
2005	\$113,670.21
2006	\$102,064.96
2007	\$44,005.53
2008	\$294,553.33
2009	\$242,684.35
2010	\$71,418.96
2011*	\$50,000.00
2012**	<u>\$68,000.00</u>

Total \$1,061,735.70

Storm Drainage Revenue

\$72,451.72
\$102,089.01
\$100,992.72
\$98,303.44
\$112,220.17
\$98,479.91
\$120,811.73
\$122,053.88
\$120,000.00
<u>\$120,000.00</u>

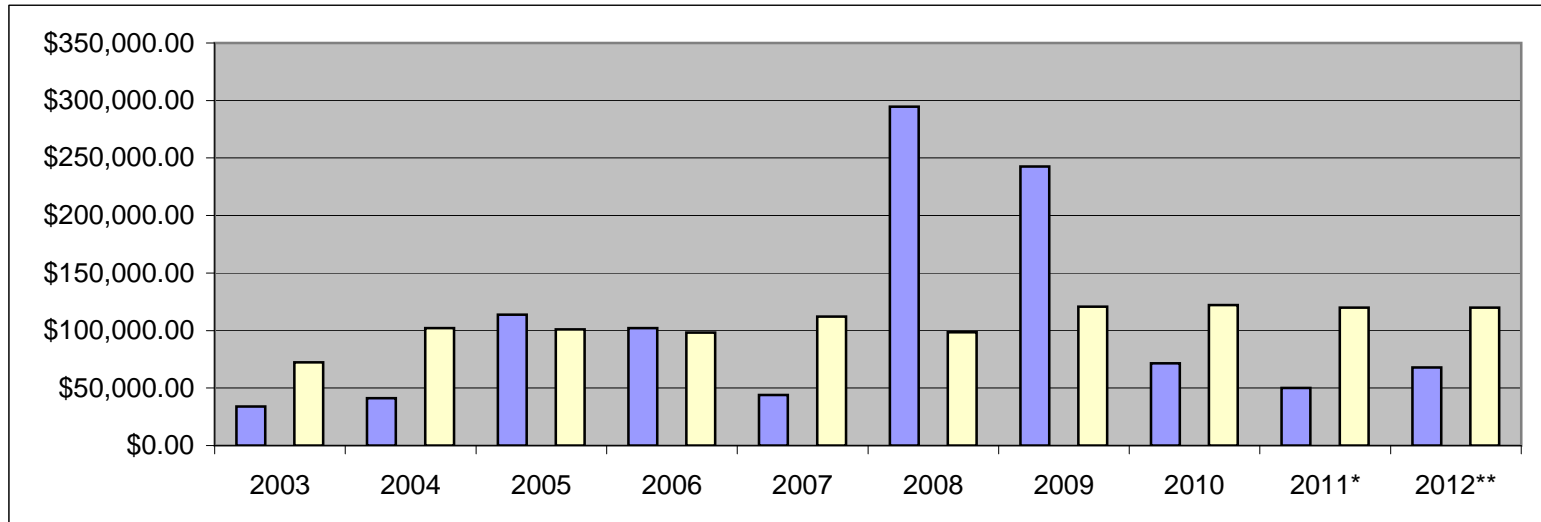
\$1,067,402.58

\$1,067,402.58

\$1,061,735.70

\$5,666.80

Balance



Estimate*

Proposed**

POWELL BILL LINE ITEM DETAILS

	FY10-11	Requested	Recommended	Approved
	<u>Budget</u>	<u>FY 11-12</u>	<u>FY 11-12</u>	<u>FY 11-12</u>
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
SALARIES/FULL TIME				
SALARIES/OVERTIME				
SALARIES/STRAIGHT TIME				
Subtotal Salaries				
FICA Taxes				
Health Insurance				
Retirement				
401k Contribution				
Subtotal Benefits				
Professional Service	2,000	2,000		
Telephone/Posage	1,635	1,635		
Maint/Repair Equipment	8,365	8,365	9,000	
Maint/Repair Streets	42,078	42,078	29,000	
Department Supplies	11,500	11,500		
Auto Supplies			10,000	
General Insurance			2,000	
Uniforms				
Subtotal - Operating	65,578	65,578	65,578	
CAPITAL OUTLAY				
Capital Outlay-Paving	50,000	50,000		
Capital Outlay- Sidewalks	10,000	10,000		
Capital Outlay-Equipment	2,000	2,000		
Capital Outlay Vehicle	12,922	12,922		
Subtotal - Capital Outlay	74,922	74,922	-	
TOTAL	140,500	140,500	50,000	

5-YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM

PLANNED EXPENDITURES

<u>Planned Expenditures</u>	<u>New / Replacement / Repair</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Streets and Drainage Improvements						
1 Small Area Drainage Improvements	New	6,000	6,000	6,000	6,000	6,000
1 Annual Street Resurfacing	New	130,000	130,000	130,000	130,000	130,000
TOTAL STREETS AND DRAINAGE IMPROVEMENTS		136,000	136,000	136,000	136,000	136,000

5-YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM

SUGGESTED REVENUE SOURCES

<u>Suggested Revenue Sources</u>	<u>Revenue Source</u>	<u>FY 2010-11</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Streets and Drainage Improvements						
1 Small Area Drainage Improvements	Powell Bill Fund	6,000	6,000	6,000	6,000	6,000
1 Annual Street Resurfacing	Powell Bill Fund	130,000	130,000	130,000	130,000	130,000
TOTAL STREETS AND DRAINAGE IMPROVEMENTS		136,000	136,000	136,000	136,000	136,000

POWELL BILL EXPENDITURE GUIDANCE

The Powell Bill is codified in N.C.G.S. 136-41.1 through N.C.G.S. 136-41.4

N.C.G.S. 136-41.3 provides, in part: “the funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall be expended by said cities and towns only for the purpose of maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare including bridges, drainage, curb and gutter, and other necessary appurtenances within the corporate limits of the municipality or for meeting the municipality's proportionate share of assessments levied for such purposes, or for the planning, construction and maintenance of bikeways **located within the rights-of-way** of public streets and highways, or for the planning, construction, and maintenance of sidewalks along public streets and highways.”

I. PURPOSES FOR WHICH POWELL BILL FUNDS CAN BE USED ARE:

A. Improvements or new construction of local municipal Powell Bill streets, such as:

1. Stabilizing, grading.
2. Paving, retreatments, and seal coating.
3. Curb and gutter construction, including curb cuts for handicapped persons.
4. Construction of necessary storm drainage for protection of street **located within the street rights-of-way**.
5. Construction of bridges and culverts.
6. Grade crossing eliminations.
7. Necessary landscaping or seeding required for proper street maintenance.
8. Widening.
9. Purchase, rental, operation, and maintenance of equipment necessary for street construction.
10. Engineering, surveying, and other expenses incurred in qualifying for Powell Bill Funds provided such data is to be used as basic information for the construction and maintenance of streets.
11. Necessary legal expenses incurred in street improvement programs.
12. Acquisition of right-of-way.
13. Salaries for street labor, supervision of street labor, and engineering used **exclusively** in street construction. **(Maintain appropriate documentation to support expenditures.)**
14. Payments to contractors for any of the above.
15. Sidewalk construction.

B. Routine maintenance on local municipal Powell Bill streets, such as:

1. Dragging, machining, blading, or shaping.
2. Patching, sealing or crack filling.
3. Shoulder or curb and gutter maintenance and repair, including curb cuts for handicapped persons.
4. Ditching, repair or maintenance of storm drains, culverts, catch basins, inlets, bridges, fills, etc., **located within the street rights-of-way**, which are necessary and essential to street maintenance.
5. Dust control treatments, calcium chloride applications.
6. Snow removal or sand and debris removal resulting from natural causes. **(Not normal garbage or refuse collection.)**
7. Mowing along and within rights of way of municipal Powell Bill streets.
8. Labor, supervision, and engineering used **exclusively** in street maintenance. **(Maintain appropriate documentation to support expenditures.)**

9. Purchase, rental, operation and maintenance of equipment (including safety equipment) necessary and essential for street maintenance, and also including computers used **exclusively** for Powell Bill street maintenance. Must prorate use of any equipment used for purposes other than eligible Powell Bill purposes. **(Maintain appropriate documentation to support expenditures.)**
 10. Purchase of materials and supplies necessary for proper street maintenance and drainage.
 11. Payments to contractors for any of the above.
 12. Sidewalk maintenance.
- C. Traffic Control Purposes Such As:
1. Purchase and maintenance of traffic control devices.
 2. Purchase and maintenance of other traffic signs necessary for proper traffic control. **(Not street name signs)**
 3. Purchase and application of traffic paint.
 4. Construction and maintenance of computerized traffic signal system.
 5. Construction and maintenance of speed bumps.
- D. Special Street Assessments:
- Payment of municipality's proportionate share of a special street assessment levy and cost incurred for improving intersections in an assessment program.
- E. Bonds:
- Current payment of principal or interest due on bonds outstanding, issued **exclusively** for streets and sidewalks, provided bonds were issued after enactment of Powell Bill.
- F. Bikeways:
- For the planning, construction, and maintenance of bikeways **located within the rights-of-way** of public streets and highways.
- G. Sidewalks:
- For the planning, construction, and maintenance of sidewalks **located within the rights-of-way** along public streets and highways.
- H. Banking:
- For fees associated with a checking account **ONLY** for Powell Bill. Prorated fees associated with a General Fund checking account with Powell Bill funds is not eligible. **Banking fees are only Powell Bill eligible if the checking account is established only for Powell Bill funds.**
- I. Transportation Improvement Project (TIP):
- N.C.G.S. 136-41.4 (effective October 1, 2007) provides the municipality an option to use some or all of its Powell Bill allocation for any Transportation Improvement Project currently on the approved project list within the municipality's limits or within the area of any metropolitan planning organization or rural planning organization. The minimum amount of Powell Bill funds used must be an amount equal to that amount necessary to complete one full phase of the project.

N.C.G.S. 136-41.3 further provides “**IT SHALL BE UNLAWFUL FOR ANY MUNICIPAL EMPLOYEE OR MEMBER OF ANY GOVERNING BODY TO AUTHORIZE, DIRECT, OR PERMIT THE EXPENDITURE OF ANY FUNDS ACCRUING TO ANY MUNICIPALITY BY VIRTUE OF G. S. 136-41.1 AND 136-41.2 FOR ANY PURPOSE NOT HEREIN AUTHORIZED. ANY MEMBER OF ANY GOVERNING BODY OR MUNICIPAL EMPLOYEE SHALL BE PERSONALLY LIABLE FOR ANY UNAUTHORIZED EXPENDITURES.**”

II. PURPOSES FOR WHICH POWELL BILL FUNDS CANNOT BE USED ARE:

1. Construction, maintenance or repair on State Primary Highways, State Secondary Roads, or Private Streets.
2. Street lighting.
3. Purchase or maintenance of parking meters.
4. Construction or maintenance of off-street parking areas or facilities.
5. Street name signs.
6. Leaf vacuums.
7. Street repairs necessitated by utility installation or repairs.
8. Installation, repair, removal of underground or overhead utility lines or fire hydrants.
9. Garbage or refuse collection or removal, including purchase, operation or maintenance of garbage trucks. **(Municipalities with combined street and sanitary departments should be careful with respect to separation of payrolls and purchases.)**
10. Salaries or other expenses for traffic policemen.
11. Police cars and motorcycles.
12. Construction or maintenance of streets outside corporate limits even though on municipally-owned property.
13. Thoroughfare Planning Studies or Pavement Management System Studies, and Bicycle Pedestrian Planning Grant.
14. Construction of equipment shed for housing street equipment.
15. Indirect costs such as budget administration, data processing, office equipment, etc.
16. Mowing along State system streets.
17. State system streets, **Small Urban Projects** (G. S. 136-66.3 (b) Revised 7/1/2000) even if the type of work is Powell Bill eligible.

NOTE TO ALL MUNICIPALITIES: If you are not sure whether an expenditure is Powell Bill eligible or not, please consult with your municipality’s attorney; the North Carolina League of Municipalities’ attorneys; your municipality’s auditor; or the Powell Bill Program with the North Carolina Department of Transportation.

PUBLIC WORKS**Animal Control**

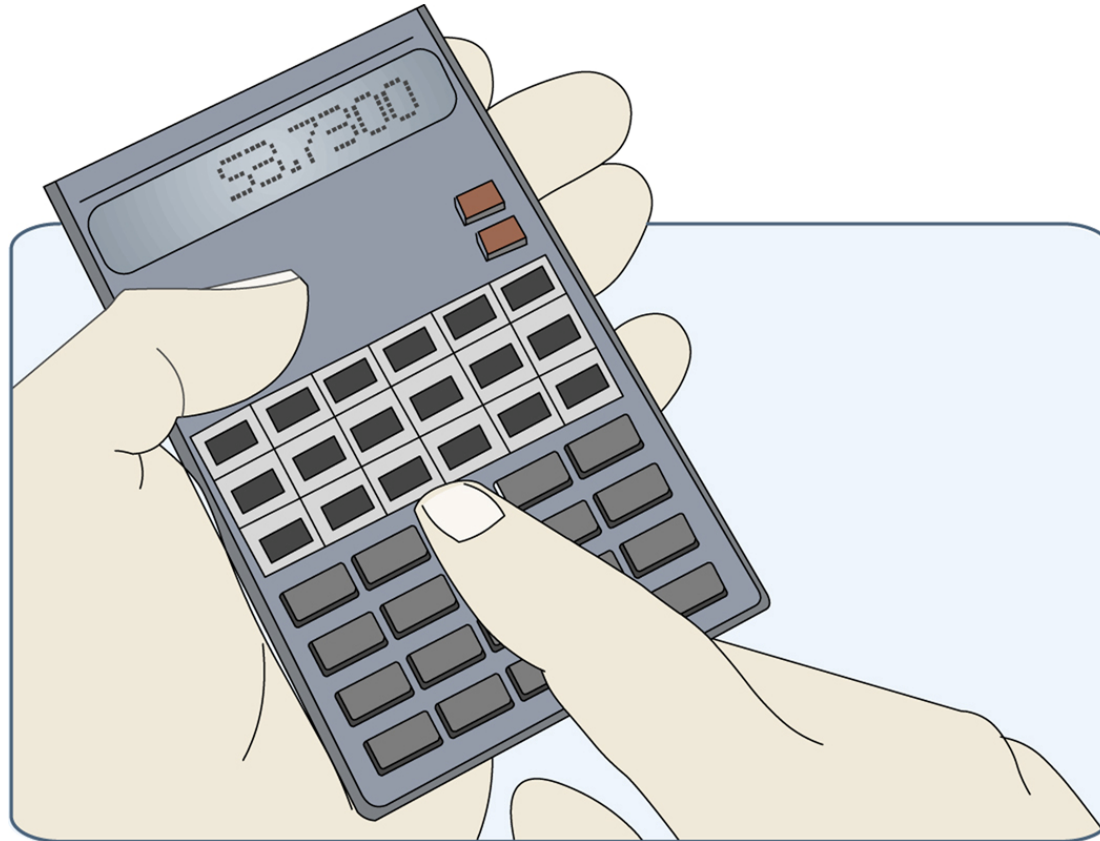
LINE ITEM DETAILS

	<u>FY 10-11 Budget</u>	<u>Requested FY 11-12 Budget</u>	<u>Recommended FY 11-12 Budget</u>	<u>Approved FY 11-12 Budget</u>
SALARIES/FULL TIME	12,120	12,423	12,423	-
SALARIES/OVERTIME	-	-	-	-
SALARIES/STRAIGHT TIME	-	-	-	-
	-	-	-	-
Subtotal Salaries	<u>12,120</u>	<u>12,423</u>	<u>12,423</u>	-
FICA Taxes	927	950	950	-
Health Insurance	100	103	103	-
Retirement	770	789	700	-
401k Contribution	<u>121</u>	<u>124</u>	<u>124</u>	-
Subtotal Benefits	<u>1,918</u>	<u>1,966</u>	<u>1,877</u>	-
Maintenance/Repair Equipment	500	500	500	-
Auto Supplies	100	500	500	-
Department Supplies	1,400	1,400	500	-
General Insurance	1,054	-	-	-
Miscellaneous Expense	200	200	200	-
	-	-	-	-
	-	-	-	-
Subtotal - Operating	<u>3,254</u>	<u>2,600</u>	<u>1,700</u>	-
CAPITAL OUTLAY	-	-	-	-
BUILDING IMPROVEMENTS	-	-	-	-
VEHICLE PURCHASE	<u>-</u>	<u>-</u>	<u>-</u>	-
Subtotal - Capital Outlay	-	-	-	-
TOTAL	<u>17,292</u>	<u>16,989</u>	<u>16,000</u>	-

5-YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM

		New / Replacement /				
<u>Planned Expenditures</u>		<u>Repair</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>
Public Works-General Fund						
1	Street Sweeper	Replace	-	135,000		
1	Used Dump Truck	Used		5,000		
TOTAL PUBLIC WORKS				140,000		

Tax Department



TAX DEPARTMENT

SERVICES PROVIDED

Tax Collections
Notary Public
Privilege License

FY 11-12 DEPARTMENT GOALS

Increase Collection Rate by 1%
Increase Privilege License Revenue
Education in Zoning

BUDGET INFORMATION

	<u>FY 08-09 Actual</u>	<u>FY 09-10 Actual</u>	<u>FY 10-11 Actual</u>	<u>FY 10-11 Projected</u>	<u>FY 11-12 Request</u>	<u>FY 11-12 Recommended</u>	<u>FY 11-12 Approved</u>
<u>Expenditure Category</u>							
Salaries	44,847	47,206	26,790	35,720	36,613		
Benefits	11,804	10,996	7,271	9,694	11,387		
Operating	8,752	13,568	13,280	19,307	19,000		
Capital Outlay	-	-	-	-	-		
TOTAL	65,403	71,769	47,341	64,721	67,000		
<u>Offsetting Revenues</u>							
Tax Collections	1,103,527	1,171,052	1,176,535	1,200,066	1,300,000		
Privilege License	14,233	16,343	40,548	40,560	43,000		
TOTAL	1,117,760	1,187,395	1,217,083	1,240,626	1,343,000	-	-
<u>Revenues Required</u>	(1,052,357)	(1,115,626)	(1,169,742)	(1,175,905)	(1,276,000)	-	-
<u>Total Authorized Positions</u>							
Full-Time	1	1	1	1	1		

TAX DEPARTMENT

<u>AUTHORIZED POSITION DETAILS</u>		Original	Amended				
	FY 08-09	FY 09-10	FY 09-10	FY 09-10	FY 10-11	FY 10-11	FY 10-11
<u>Full-Time</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Projected</u>	<u>Request</u>	<u>Recommended</u>	<u>Approved</u>
Tax Collector	1	1	1	1	1	-	-
TOTAL	1	1	1	1	1	-	-

TAX DEPARTMENT

LINE ITEM DETAILS

	2010-11 <u>BUDGET</u>	2010-11 ACTUAL <u>Thru 03-31-11</u>	TOTAL PROJECTED <u>THRU 06-30-11</u>	TOTAL ESTIMATED <u>FY 2010-11</u>	Requested FY11-12 <u>Budget</u>	Approved FY11-12 <u>Budget</u>
SALARIES/FULL TIME	34,103.00	26,789.80	8,929.92	35,719.72	36,613.00	-
						-
SUBTOTAL SALARIES	34,103.00	26,789.80	8,929.92	35,719.72	36,613.00	
FICA EXPENSE	2,610.00	1,982.83	660.94	2,643.77	2,801.00	
HEALTH INSURANCE	5,585.00	3,318.80	1,106.27	4,425.07	5,700.00	
RETIREMENT	2,166.00	1,701.20	567.06	2,268.26	2,519.00	
401 (K) CONTRIBUTIONS	<u>341.00</u>	<u>267.96</u>	<u>89.32</u>	<u>357.28</u>	<u>367.00</u>	
Subtotal Benefits	10,702.00	7,270.79	2,423.59	9,694.38	11,387.00	
PROFESSIONAL SERVICES	300.00	300.00	0.00	0.00	300.00	
TELEPHONE / POSTAGE	2,900.00	1,604.56	534.85	2,139.41	1,500.00	
TAXES PRINTING	1,000.00	0.00	0.00	1,000.00	1,000.00	
TRAVEL, SEMINAR, MEETINGS	2,200.00	958.03	319.34	1,277.37	1,500.00	
COMPUTER SUPPORT FEES	2,500.00	579.56	193.19	772.75	800.00	
ADVERTISING	1,000.00	576.00	0.00	1,000.00	800.00	
DEPARTMENT SUPPLIES	2,200.00	1,329.64	443.21	1,772.85	1,800.00	
GENERAL INSURANCE	4,621.00	4,450.16	1,483.39	5,933.55	5,950.00	
MISCELLANEOUS EXPENSES	2,600.00	2,090.00	696.66	2,786.66	2,570.00	
COUNTY / DOR COLLECTION FE	3,000.00	1,968.21	656.07	2,624.28	2,780.00	
Subtotal Operating	22,321.00	13,856.16	4,326.71	19,306.87	19,000.00	
TOTAL	67,126.00	47,916.75	15,680.22	64,720.97	67,000.00	

Public Works Overview Sewer/StevcoKnit FY 11/12

This is the most challenging of all Public Works budgets. Having to project so many unknowns has been a challenge in itself. Going from a 1 MGD plant with 3 employees 8 hours per day to a Regional 5.42 MGD plant with 7 employees 24 hours per day 7 days per week making sure all bases are covered. Disposal costs, electrical cost, employee cost, staffing requirements by the state (all certified operators, no trainees) are areas that have given us lots of thought to ensure that we have it right. Being a regional system, we have to ensure treatment costs are as accurate as can be to show our partners what it actually cost to treat their wastewater. Having to start a pretreatment program and the mechanics of operating it to state standards and ours to ensure we have the tools to fine a customer when they go out of compliance with our standards of treatment to keep our cost down and ensure it keeps their cost down as well. De-Commissioning of our old 1 MGD plant are cost that are unknown but we are striving to get as much done as possible now to help in the upcoming budget for costs unknown. Striving to get into the new plant on time is a major concern as the SOC mandates dates by which certain things have to be done.

New Treatment Plant



PUBLIC WORKS WWTP-Stevco

LINE ITEM DETAILS

	FY 10-11	Requested FY 11-12	Recommended FY 11-12	Approved FY 11-12
	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
SALARIES/FULL TIME	127,339	220,555	-	-
SALARIES/OVERTIME		-	-	-
SALARIES/STRAIGHT TIME		-	-	-
Subtotal Salaries	127,339	220,555	-	-
FICA Taxes	10,079	15,908	-	-
Health Insurance	22,341	40,880	-	-
Unemployment Expense	8,363			
Retirement	10,527	14,308	-	-
401k Contribution		2,080	-	-
Subtotal Benefits	51,310	73,176	-	-
Computer Maint/Support	2,000	2,000		
Professional Service	3,000	3,000	-	-
Telephone/Postage	2,000	3,500	-	-
Utilities	45,000	130,000	-	-
Travel/Meetings, Seminar	3,000	3,000	-	-
Sewer System Maintenance	66,500	35,000	-	-
Maint/Repair-Equipment	2,000	2,000	-	-
Main/Repair-Vehicles	3,000	3,000	-	-
Auto Supplies	3,000	3,000	-	-
Department Supplies	10,000	20,000	-	-
Wastewater Testing	15,000	30,000	-	-
Uniforms	3,800	5,000	-	
Sewer Contracted Svcs	60,000	85,000	-	-
Dues and Subscriptions	5,000	5,000	-	-
General Insurance	18,704	18,000	-	-
Stevco Miscellaneous	1,258	-	-	-
Subtotal - Operating	243,262	347,500	-	-

Debt Service on Plant				
Principal		309,390		
Interest		<u>134,352</u>		
Subtotal- Debt		443,742		
TOTAL	421,911	1,084,973	-	-

PUBLIC WORKS

Sewer Department (Collections)

LINE ITEM DETAILS

	FY10-11 <u>Budget</u>	Requested FY 11-12 <u>Budget</u>	Recommended FY 11-12 <u>Budget</u>	Approved FY 11-12 <u>Budget</u>
SALARIES/FULL TIME	34,642	36,590	-	-
SALARIES/OVERTIME			-	-
SALARIES/STRAIGHT TIME			-	-
			-	-
Subtotal Salaries	34,642	36,590	-	-
FICA Taxes	2,650	2,784	-	-
Health Insurance	5,585	5,840	-	-
Retirement	2,200	2,504	-	-
401k Contribution	346	364	-	-
Subtotal Benefits	10,781	11,237	-	-
Computer Maint/Support	1,500	750	-	-
Professional Service	3,000	9,000	-	-
Telephone/Postage	2,000	1,745	-	-
Utilities	30,000	60,000	-	-
Travel,Seminars, Meeting	1,500	1,000	-	-
Sewer System Maintenance	65,300	85,000	-	-
Maint/Repair-Equipment	8,000	8,000	-	-
Maint/Repair-Vehicles	2,700	2,700	-	-
Sewer Line Repair	30,000	30,000	-	-
Sewer Tap Assoc Expense	5,000	5,000	-	-
Auto Supplies	5,500	5,000	-	-
Department Supplies	15,000	10,000	-	-
Uniforms	1,000	1,000	-	-
Sewer-Contracted Services	20,000	20,000	-	-
Dues and Subscription	5,000	3,000	-	-
General Insurance	19,457		-	-
Miscellaneous Expense	2,000	1,000	-	-
			-	-
Subtotal - Operating	216,957	243,450	-	-

CAPITAL OUTLAY			-	-
Capital Outlay-Buildings	5,000	5,000	-	-
Capital Outlay- Sewer Rehab	20,000	20,000	-	-
Prin-Bond Refinace	65,270	65,300		
Int-Bond Refiance	20,550	4,600		
Prin-Godwin Pump	11,100			
Int-Godwin Pump	350			
Used Dump Truck	-	5,000	-	-
Subtotal - Capital Outlay	122,270	99,900	-	-
TOTAL	384,650	391,177	-	-

PUBLIC WORKS**Water Department**

LINE ITEM DETAILS

	FY10-11	Requested	Recommended	Approved
	<u>Budget</u>	<u>FY 11-12</u>	<u>FY 11-12</u>	<u>FY 11-12</u>
		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
SALARIES/FULL TIME	169,278	202,104	-	-
SALARIES/OVERTIME	-	-	-	-
SALARIES/STRAIGHT TIME	-	-	-	-
	-	-	-	-
Subtotal Salaries	169,278	202,104	-	-
FICA Taxes	12,950	15,459	-	-
Health Insurance	22,341	27,925	-	-
Retirement	10,794	13,905	-	-
401k Contribution	1,692	2,021	-	-
Subtotal Benefits	47,777	59,310	-	-
Computer Maint/Support	3,000	3,000	-	-
Professional Service	10,000	5,000	-	-
Telephone/Postage	12,000	7,000	-	-
Utilities	90,000	90,000	-	-
Travel,Seminars, Meeting	5,000	2,500	-	-
Water System Maint	62,650	70,000	-	-
Utility Cut Repair	55,000	55,000	-	-
Maint/Repair-Equipment	8,000	8,000	-	-
Maint/Repair-Vehicles	6,000	6,000	-	-
Maint/Repair-Buildings	6,000	6,000	-	-
Water Tap Expense	6,200	6,200	-	-
Auto Supplies	15,000	16,000	-	-
Department Supplies	32,500	32,500	-	-
Water Testing Expense	20,000	10,000	-	-
Uniforms	5,000	5,000	-	-
Contracted Services	3,000	3,000	-	-

Dues and Subscription	4,000	4,000	-	-
General Insurance	21,318	20,000		
Miscellaneous Expense	700	700		
	-	-	-	-
Subtotal - Operating	365,368	349,900	-	-
CAPITAL OUTLAY	-	-	-	-
Capital Outlay-Equipment-dump trk	20,250	6,000	-	-
Capital Outlay- Utility Service	23,650	11,500	-	-
Prin-JD Tractor	5,100	5,700		
Int-JD Tractor	850	750		
Prin-PW Generator	4,400	6,000		
Int-PW Generator	400	350		
Prin-Bond Refinance	65,270	65,300		
Int-Bond Refinance	20,550	4,600		
Tin City Tank-Prin.	11,000	11,000		
Tin City Tank-Int.	39,000	39,000		
Prin-2008 Ford Truck	7,500	-		
Prin-Pot Hole Patcher	9,300	-		
Int-2008 Ford Truck	500	-		
Int-Pot Hole Patcher	300	-		
Finance a Excavator-3yrs		18,478		
Subtotal - Capital Outlay	208,070	168,678	-	-
TOTAL	790,493	779,992	-	-

Notes: Ford pickup and pot hole patcher to be pd off in FY 10-11

Public Works Over view W/S / WS non departmental FY 11/12

This budget has many challenges in that there are many changes from this year to next. The Water and Sewer departments are taking on more challenges and responsibilities than ever before. Continuing water line replacements, looking for and repairing Inflow and Infiltration in our aging sewer lines to help reduce cost for our WWTP, conforming to the SOC that the Town is currently under, basically taking on another entire system (River Landing), continuing to stay compliant with the many changes in the new rules and regulations that are being imposed by the Public Water Supply of the state. Additional daily duties of the collections department to ensure that lift stations are working properly. While 1 extra person was added to the department, we are asked to do more with less and will continue to strive to make sure our citizens and regional customers are provided with a clean, safe and palatable potable drinking water



Our radio read meters are one of the best investments this town has ever accomplished and I commend the council for having the foresight to implement this program. Meters are read on a timely basis and our customers do not have peaks and valleys in the monthly utility bills. We continue working with our partners to make Wallace one of the premiere regional systems in the state. We hope this accomplishment by our employees will help Wallace to continue to grow when other towns are not seeing any. We will continue to work with contractors to reduce costs of major repairs or replacements by sharing duties on projects, town purchasing materials at a cheaper cost to avoid higher cost from contractors.

PUBLIC WORKS

Water & Sewer Non Departmental

LINE ITEM DETAILS

	<u>FY10-11 Budget</u>	<u>Requested FY 11-12 Budget</u>	<u>Recommended FY 11-12 Budget</u>	<u>Approved FY 11-12 Budget</u>
SALARIES/FULL TIME	61,018	62,542	-	-
SALARIES/OVERTIME			-	-
SALARIES/STRAIGHT TIME			-	-
			-	-
Subtotal Salaries	61,018	62,542	-	-
FICA Taxes	4,668	4,784	-	-
Health Insurance	11,171	11,170	-	-
Retirement	3,875	4,303	-	-
401k Contribution	610	625	-	-
Subtotal Benefits	20,324	20,883	-	-
Professional Service	13,382	13,000	-	-
Telephone/Postage	500	500	-	-
General Insurance	5,741		-	-
Miscellaneous Expense	1,000	1,000	-	-
Contingeny	1,000	1,000	-	-
			-	-
			-	-
Subtotal - Operating	21,623	15,500	-	-
CAPITAL OUTLAY			-	-
Capital Outlay-Building	15,000	15,000	-	-
Capital Outlay-Equipment	5,000	5,000	-	-
Prin-Radio Read Meters	36,000	36,833		
Int-Radio Read Meters	12,200	10,791		
Prin-NCDENR	12,100	37,800		

Int-NCDENR	37,800	7,900		
Int-Bond Refinance	8,900	-		
Transfer to General Fund	141,722	-		
Subtotal - Capital Outlay	268,722	113,324	-	-
TOTAL	371,687	212,249	-	-

5-YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM

PLANNED EXPENDITURES

<u>Planned Expenditures</u>	<u>New / Replacement / Repair</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2014-15</u>
Public Works-Water&Sewer & Non Departmental						
1 Trackhoe	New	60,000				
1 Used 4 wheel drive F250 Truck	Replace	6,000				
1 PW Office Add on	NEW			35,000		
1 Backhoe	New	-	95,000			
1 New Well &Scada	Water			<u>750,000</u>		
TOTAL PUBLIC WORKS		66,000	95,000	785,000		

5-YEAR CAPITAL REPLACEMENT / IMPROVEMENT PROGRAM

SUGGESTED REVENUE SOURCES

<u>Suggested Revenue Sources</u>	<u>Revenue Source</u>	<u>FY 2011-12</u>	<u>FY 2012-13</u>	<u>FY 2013-14</u>	<u>FY 2014-15</u>	<u>FY 2014-15</u>
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Water and Sewer Enterprise 30 Fund

Budgeted Expenditures

New Treatment Plant *	\$641,231.00
Water Department	\$779,992.00
Sewer Collections	\$391,177.00
Water and Sewer Non-Departmental	<u>\$212,249.00</u>
Total W/S Operational Expenses**	\$2,024,649.00
Debt Service Payment Due May 2012	
Interest (May)	\$134,351.55
Principal	\$309,390.00
Total W/S Expenditures	<u>\$2,468,390.55</u>

*Does not include new debt service
payment for new wastewater plant

**Operational cost for new plant are
challenging to estimate as several costs
electricity actual salaries are not known

Water and Sewer Enterprise 30 Fund Revenue

	2010-11	2011-12	
Water and sewer user charges	\$1,890,000	2,000,000	assumes two percent growth
Revenue from Burgaw for sewer		250,000	in water sales plus 5% increase
Development Fees	\$150,000	125,000	9 months @ 451,000 x 30/1000 x
Total as of June 2011	\$2,040,000	\$2,375,000	2 = 27060 x 9.5
		<u>\$2,468,390</u>	Includes 64,000 in tap and impact fees
		\$93,390	from Burgaw
			All W/S operational costs + debt service

Existing 2010-11	2011-12 @ 3 %	5%	7%
\$160,266.59	\$165,075	\$168,280	171,486
\$162,706.66	\$167,588	\$170,841	174,096
\$168,695.16	\$173,756	\$177,130	180,504
\$153,941.63	\$158,560	\$161,639	164,718
\$161,322.01	\$166,162	\$169,388	172,615
\$147,694.24	\$152,125	\$155,079	158,033
\$151,282.72	\$155,821	\$158,847	161,873
\$157,394.02	\$162,116	\$165,264	168,412
\$139,422.59	\$143,606	\$146,394	149,183
\$155,335.07	\$159,995	\$163,102	166,208
\$165,000.00	\$169,950	\$173,250	176,550
<u>\$167,000.00</u>	<u>\$172,010</u>	<u>\$175,350</u>	<u>178,690</u>
\$1,890,060.69	\$1,946,764	\$1,984,564	2,022,367

Treatment Plant construction and operating expenses equal approximately 14 million dollars on a 5.42 million gallon plant are actual capacity costs will be in the \$2.58 future capacity should not be sold for less than 1.5 times capacity cost or \$3.87 per gallon

Service Cost Comparison(s) from Similar Towns



Rates/Fees Compared - 06/06/11

	Wallace 3,344/2.6	Benson 3,374/2.1	Burgaw 3,337/3.4	Fairmont 2,604/2.2	LaGrange 2,757/2.3	Red Springs 3,493/2.8	Warsaw 3,051-2.8
Pop/Sq.Miles							
New Account Fee/Connection Fee							
In-Town-Res.	60.00	25.00	*0-150.00	75.00	10.00+150.00	25.00+90.00	80.00
In-Town-Comm.	100.00	*	100.00	75.00	10.00+?	25.00+90.00	80.00
Out-of-Town-Res.	120.00	25.00	\$0-\$150.00	75.00	10.00+150.00	25.00+90.00	80.00
Out-of-Town-Comm.	240.00	40.00	100.00	75.00	10.00+?	25.00+90.00	80.00
Water							
In-Town Base	11.67	2.15	8.74	19.34	24.50	17.00	*11.00
In-Town/1,000 gal	0.29	4.03	4.37	2.08	2.00	See Below	2.75
Out-of-Town Base	19.09	3.15	15.82	38.68	33.50	34.00	*14.00
Out-of-Town /1,000 gal	0.43	6.50	8.74	4.16	2.00	See Below	5.50
Sewer							
In-Town	18.21	4.00	15.82	23.11	23.50	25.09	14.00
In-Town/1,000 gal.	2.27	4.53	7.91	2.29	3.20	See Below	5.50
Out-of-Town	27.81	5.00	N/A	46.22	37.00	46.18	28.00
Out-of-Town/1,000 gal	3.57	7.68	N/A	4.58	6.00	See Below	11.00
Sanitation							
Residential	16.00	14.25	17.00	15.23	17.25	19.25	14.50
Commercial	28.00	14.25	34.00	22.98	17.25	24.55	14.50
Storm Drainage	2.69	N/A	N/A	N/A	N/A	N/A	N/A
Tax Rate	0.56	0.53	0.65	0.69	0.45	0.62	0.55
Minimum Bill:	48.57	20.40	41.56	57.68	65.25	61.34	39.50

* Benson - Based on previous history at location

* Burgaw - Acct Fee based on credit check (Have approved a 3% increase for 2011-2012)

* Fairmont - \$75 homeowners, \$150, tenants, business \$50 fire inspection

* LaGrange - Deposit is refundable/Commercial Accts are subject to review

* Warsaw - Water/Sewer rates are first 2,000 gallons

<u>Red Springs/1,000 gals.:</u>	<u>W</u>	<u>S</u>
2501-5000	2.00	3.95
5001-10000	2.25	4.00
10001-20000	2.50	4.05
20001+	2.75	4.10

Current

In Town Average w/s bill is \$42.68 per month. A 6 percent increase is equal to an increase of \$2.60 for a total of \$45.28

Proposed 6% rate increase on average user is equal to a .66 combined water and sewer per thousand gallon increase

Water is proposed to increase to .58 per thousand gallons and sewer is proposed to increase to \$2.50 per thousand gallons

Average Wallace water user uses approximately 5,000 gallons per month or 165 per day

River landing residents may use slightly more for irrigation

In Town

<u>Low User 2,499 gallons or less</u>	<u>Low/Moderate</u>	<u>Average High</u>	<u>High User</u>	<u>Super User</u>
2,499 or less	2,500 - 4,999	5000 - 7499	7,500 - 10,000	Greater than 10,000
less than 3 percent	4-5 percent	6-7 percent		
1500 = 2.6%	3750 = 4.8%	6000 = 6.8%	8000 = 8.2%	10500 = 9.6%
50 gallons per day	125 gallons per day	200 gallons per day	266	350
50 gallons per day generally single person or elderly couple no kids	125 gallons/day or less	250 gallons/day or less Wallace Average is 4-5 thousand gallons per month or about 150 gallons per day	333 gallons/day or less	greater than 333
Monthly w/s bill increase	Monthly w/s bill increase	Monthly w/s bill increase	Monthly w/s bill increase	Bill increase
.79 cents	\$1.96	\$3.12	\$4.16	\$5.45

Out of Town

Out of Town average W/S bill = \$70.50 based on approximately 6,000 gallons per month 200 gallons per day

Six percent increase is equal to \$4.23 per month for a new monthly average of \$74.73

Proposed 6% rate increase on average user is equal to a .66 combined water and sewer per thousand gallon increase

New proposed rate would be .87 per thousand gallons for water and \$3.78 per thousand gallons for sewer

Low User 2,499 gallons or less

2,499 or less
less than 3 percent
1500 = 1.8%
50 gallons per day

Low/Moderate

2,500 - 4,999
4-5 percent
3750 = 3.9%
125 gallons per day

Average High

5000 - 7499
6-7 percent
6000 = 5.5%
200 gallons per day

High User

7,500 - 10,000
8000 = 6.6%
266

Super User

Greater than 10,000
10500 = 7.6%
350

**Out of Town customers
use slightly more water**

Monthly w/s bill increase

.97 cents

Monthly w/s bill increase

\$2.44

Monthly w/s bill increase

\$3.90

Monthly w/s bill increase

\$5.20

Bill increase

\$6.82

Consequently average w/s rates are in reality a little higher than the 1.5% up charge due in part to consumption patterns

New rates also bring sewer differential for out of town rates closer to the 1.5% per previous commitments

Bulk Rates**Current****Proposed 6%**

Municipal Water

1.57/per 1000

1.67/per 1000

Effective 1 October 2011

Municipal Sewer

2.38/per 1000

2.52/per thousand

Effective 1 October 2011

Duplin County Sewer

2.38/per 1000

2.52/per thousand

Effective 1 October 2011